Regular Council Meeting
Tuesday, October 15, 2019 – 5:30 P.M.
Council Chambers of City Hall
Agenda

1. **Consent Agenda**
   a. ***September, 2019 Council Meeting Minutes**
   b. ***Claim Ordinance A01-0919**
   c. ***August 29th and October 5th 2019 Airport Advisory Board Meeting Minutes**

Action-Motion to: _____
Motion _____ *Second* _____
Kennedy _____ *Magette* _____ *Renard* _____ *Scritchfield* _____ *Soukup* _____

2. **Petitions & Delegations**
   a. **Dave Cox, Annual Disc Golf Tournament Krizek Park– October 19th**

Action-Motion to: _____
Motion _____ *Second* _____
Kennedy _____ *Magette* _____ *Renard* _____ *Scritchfield* _____ *Soukup* _____

3. **Unfinished Business**
   a. *

Action-Motion to: _____
Motion _____ *Second* _____
Kennedy _____ *Magette* _____ *Renard* _____ *Scritchfield* _____ *Soukup* _____

4. **New Business**
   a. ***Resolution To Set a Public Hearing to Add Properties to the Tax Increment Finance (TIF) District Project Area**

Action-Motion to: _____
Motion _____ *Second* _____
Kennedy _____ *Magette* _____ *Renard* _____ *Scritchfield* _____ *Soukup* _____

   b. ***USD 327 Land Lease Agreement**

Action-Motion to: _____
Motion _____ *Second* _____
Kennedy _____ *Magette* _____ *Renard* _____ *Scritchfield* _____ *Soukup* _____

   c. ***KDOT Transportation Alternative (TA) – Sidewalk Application Request**

Action-Motion to: _____
Motion _____ *Second* _____
Kennedy _____ *Magette* _____ *Renard* _____ *Scritchfield* _____ *Soukup* _____

***Denotes items for your review**
Next Ordinance #3097
Next Charter Ordinance #25

Regular Council Meeting
Tuesday, October 15, 2019 – 5:30 P.M.
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d. *2019 Temporary Note – Funding Request

Action-Motion to: _____
Motion _____ *Second* _____
Kennedy _____ *Magette* _____ *Renard* _____ *Scritchfield* _____ *Soukup* _____

e. *Smoky Hill Charitable Foundation Grant

Action-Motion to: _____
Motion _____ *Second* _____
Kennedy _____ *Magette* _____ *Renard* _____ *Scritchfield* _____ *Soukup* _____

f. *

Action-Motion to: _____
Motion _____ *Second* _____
Kennedy _____ *Magette* _____ *Renard* _____ *Scritchfield* _____ *Soukup* _____

g.

Action-Motion to: _____
Motion _____ *Second* _____
Kennedy _____ *Magette* _____ *Renard* _____ *Scritchfield* _____ *Soukup* _____

5. **Department Heads**
6. **Mayor**
7. **City Council**
8. **City Attorney**
9. **City Administrator - Updates**
    a. ***8th Street KDOT Cost Share Submitted Application**
    b. ***KDHE Well #9 Public Water Supply (PWS) Replacement Permit Application**
    c. **Neighborhood Rehabilitation Program Pre-bid Meeting – October 15th City Hall**
    d. **KDOT Advisory Meeting – October 17th**
    e. **ICMA Conference – October 18th – 22nd**
    f. **Neighborhood Rehabilitation Program Bid Opening – October 24th City Hall**
    g. **Pool Tower Rehab – Spring 2020/Splash Pad Winterized**
    h. **Other Items of Interest**
10. **FYI**
    a. ***Thank You Card – Irene Pacey Family**
    b. ***Department Updates**
    c. ***FY2020 Runway & Parallel Taxiway Project Update**

***Denotes items for your review**
Next Ordinance #3097
Next Charter Ordinance #25

Regular Council Meeting
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11. Executive Sessions *(if needed)*

a.

Action-Motion to: _____
Motion _____ *Second* _____
Kennedy _____ *Magette* _____ *Renard* _____ *Scritchfield* _____ *Soukup* _____

b.

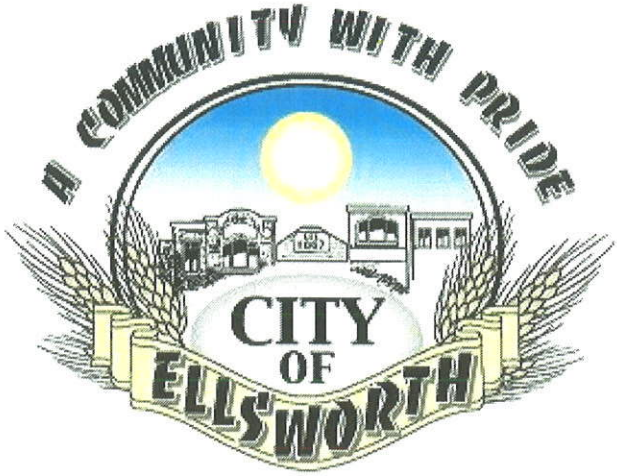
Action-Motion to: _____
Motion _____ *Second* _____
Kennedy _____ *Magette* _____ *Renard* _____ *Scritchfield* _____ *Soukup* _____

Action-Motion to: _____
Motion _____ *Second* _____
Kennedy _____ *Magette* _____ *Renard* _____ *Scritchfield* _____ *Soukup* _____

Action-Motion to: _____
Motion _____ *Second* _____
Kennedy _____ *Magette* _____ *Renard* _____ *Scritchfield* _____ *Soukup* _____

Action-Motion to: _____
Motion _____ *Second* _____
Kennedy _____ *Magette* _____ *Renard* _____ *Scritchfield* _____ *Soukup* _____

***Denotes items for your review**
Next Ordinance #3097
Next Charter Ordinance #25



Consent Agenda

September 9, 2019

The Ellsworth City Council met on the above date at 5:30 P.M. in the Council Chambers of City Hall.

Mayor Alan Stefek called the meeting to order. Council Members present were Mark Kennedy, Stephen Magette, Tyler Renard, Wayne Scritchfield and Mary Soukup.

Also, in attendance were Scott Moore, Administrator; Patrick Hoffman, Attorney; Emil Halfhill; Police Chief; Joe Travnichek, Water/Sewer Superintendent; Patrick Hammel, Golf Course Superintendent; Josh. Beckman, Kirkham Michael; Linda Denning, Ellsworth County Independent Reporter and Neil DeWerff, Golf Course Consultant. A Sign-In Sheet of others in attendance is attached to the Agenda for this meeting.

Following questions concerning claims for Computer Information Concepts and Nex-Tech Telephone included in Claims Ordinance A01-0809, Magette motioned to approve the Consent Agenda consisting of the August, 2019 Council Meeting Minutes, the afore mentioned Claims Ordinance A01-0809, the August, 2019 Golf Course Advisory Board Minutes and minutes of the the Housing Authority from December, 2018 through July, 2019. Renard seconded the motion. When put to vote, all vote aye. Motion carried.

Halfhill stated security cameras are in the process of being installed.

The following resolution was presented for action:

A RESOLUTION OF THE CITY OF ELLSWORTH, KANSAS ESTABLISHING A PUBLIC HEARING DATE FOR THE CONSIDERATION OF ANNEXATION OF CERTAIN REAL PROPERTY TO THE CITY OF ELLSWORTH, KANSAS.

Renard motioned to approve the resolution. Magette seconded the motion. When put to vote, all vote aye. Motion carried. The Resolution was numbered 19-0909A.

Kennedy nominated Scritchfield and Moore as Voting Delegates to represent the City at the 2019 League of Kansas Municipalities Business Meeting. Soukup seconded the motion. When put to vote, all vote aye. Motion carried.

Council requested more information be presented on the KDOT Cost Share Program prior to authorizing the submittal of an Application.

Magette motioned to authorize the Administrator to work with USD #327, Ellsworth County and Gilmore & Bell (Bond Counsel) in preparing the final TIF District Boundaries to be presented at the recessed meeting on September 23rd for review and discussion. Scritchfield seconded the motion. When put to vote, all vote aye. Motion carried.

Following discussion Council tabled the Golf Course Advisory Board's recommendation to end the Golf Course Consulting Contract with Neil DeWerff.

Department Heads gave updates on various activities within their Department.

Curb and gutter replacement/improvements are almost complete. Wilson and Company are working on specifications for a building to house the spiral auger at the Sewer Treatment Plant. Renard inquired what hours the restrooms at the Splash Pad are open. Water Department employees will unlock them each morning and the Administrator will lock them each night.

Renard motioned to void check #153948 to Water Splash for the purchase of a Controller Board for the Splash Pad. Scritchfield seconded the motion. When put to vote, Renard, Scritchfield and Soukup vote aye and Kennedy and Magette vote nay. Motion carried.

Moore reviewed information in the Administrator's Report of the Agenda including meetings he will be attending over the next 2 weeks.

There being no further business the meeting was recessed until September 23, 2019.

Patti L. Booher, CMC
City Clerk

September 23, 2019

The Ellsworth City Council met on the above date at 5:30 P.M. in the Council Chambers of City Hall.

Mayor Alan Stefek called the meeting to order. Council Members present were Mark Kennedy, Stephen Magette, Tyler Renard, Wayne Scritchfield and Mary Soukup.

Also, in attendance were Scott Moore, Administrator; Patrick Hoffman, Attorney; Emil Halfhill, Chief of Police; Craig Dassow, Summers, Spencer & Company, P.A. and Alan Roush, Ellsworth County Independent Reporter. A Sign-In Sheet of others in attendance is attached to the Agenda for this meeting.

Kennedy motioned to approve requests for extensions of Water/Sewer terminations. Renard seconded the motion. When put to vote, all vote aye. Motion carried.

Council received and filed the FAA's Final Determination and Approval Letter in regards to reconstruction of the runway at the Municipal Airport.

Magette motioned to authorize the Mayor to sign the Delegation of Authority – Burning Regulation Directive. Soukup seconded the motion. When put to vote, all vote aye. Motion carried.

Scritchfield motioned to accept the Audit of the Financial Statements for the year ending December 31, 2018 as presented by Summers, Spencer & Company, P.A. Magette seconded the motion. When put to vote, all vote aye. Motion carried.

Council received and filed the KDOT Notice of Award of the CCLIP Geometric Improvement Grant for Improvements at the intersection of K-156 and K-140 (Fifteenth Street).

Stefek appointed Rutika Bhakta to the Convention and Tourism Committee. Renard motioned to approve the appointment. Scritchfield seconded the motion. When put to vote, all vote aye. Motion carried.

Council received and filed the FAA's Concurrence to Issue Notice to Proceed for the taxiway reconstruction at the Municipal Airport.

Renard motioned to contribute three (3) Ellsworth Municipal Golf Course Family Memberships for the year 2020 to the Smoky Hill Charitable Foundation to be auctioned during the annual fund raiser for the Foundation.

Council received and filed Kirkham Michael Engineer's "Certification by Prospective Participants as to Current History Regarding Debarment, Eligibility, Indictments, Convictions or Civil Judgements" as required for the K-156 and Eighth Street improvements.

Magette motioned to submit a KDOT Cost Share Program Application for road improvements from the K-156 and Eighth Street intersection to the Charles and Eighth Street intersection. Renard seconded the motion. When put to vote, all vote aye. Motion carried.

Halfhill reported to Council current activities in his department and also gave an update on the installation of security cameras.

Magette requested, for the safety of those utilizing the Low Field, trees be trimmed in the City's right-of-way on the south side of Tenth Street between Stanberry and Douglas Avenues to improve the line of sight of drivers.

Moore reviewed information in the Administrator's Report of the Agenda including meetings he will be attending in the next 2 weeks.

There being no further business the meeting was recessed until Tuesday, October 15, 2019.

Patti L. Booher, CMC
City Clerk

ELLSWORTH AIRPORT ADVISORY BOARD
8/29/2019

The Ellsworth Airport Advisory Board held its' September meeting 8/29/2019. The September meeting was held earlier than the regular date due to conflicts of some members. Present were members: Larry Adamek, Barry Koetkemeyer, Mark Klein, Kerry Woods and Dale Weinhold.

The minutes of the July meeting were reviewed. The August meeting was canceled due to the fly in being on the same morning.

Old Business:

- Cracks in the runway have been sealed by a crew from the prison and a city employee supervising. It seems good now. Some product is left and the City Superintendent said they would do the cracks again that have settled when the weather cools.

- Administrator Moore said he was getting a quote from Morton buildings for a carport over the 5 parking stalls North of the old city hangar. He never did get a quote from Maico. Also Brad Fitchett of Wayne's Aviation said he would be interested in paying part of the cost if he could put his cars under it.

- The newest courtesy car the 2006 Mustang has a regular tag now and the proper insurance papers are in the glove box. It has been used 6 times since putting it out. The hangar doors on the old hangar still need adjustment.

- Weinhold reported that he was informed by an employee of the Prison that the bench outside the lounge that has the rust hold in would be removed by the prison for rebuilding, so if any one notices it gone, that is where it is. It is being coordinated by Josh Choitz's mother Cindy.

- Weinhold reported that the windsock on the hangar had been caught in the pipe, but he was able to straighten it out with the pole that we use to replace the sock. The sock to the East of there is showing signs of wear and will soon need replaced.

Update on Airport:

- Weinhold updated everyone on the new runway. Our representatives have been involved and apparently have visited with FAA officials as they came out and met with members, the mayor and Administrator Moore. Tom Chandler, AOPA regional representative also is involved and has made contacts. FAA representative seemed to understand whey we were so upset about shortening the runway, but said they had rules to abide by. They suggested that we write a letter explaining the situation with the Ag Operator and try and get another letter from K state Salina. Weinhold said he had contacted Life Team, but could not get them to call him back. Woods reported that Mike Olson and Brad Fitchett would join us at 8 pm to work on a letter. Weinhold also reported that the city council had passed a directive that would stop planes carrying fertilizer or chemicals from going over town as a safety matter. This also means Ag planes working off of our airport would need additional runway because of down wind take offs. Fitchett said he is already complying with that and has been for some time.

- Fitchett and Olson joined the meeting at 8 pm and discussion than centered around composing a letter for the FAA. As the meeting ended Fitchett said he would get the N numbers of the planes

that are helping him occasionally and Olson said he would do more research and compose a letter the first of next week. That letter will be given to Moore to send. It is essential that we get letters to the FAA by the end of next week.

Being no further business the meeting adjourned at 10 pm

Dale Weinhold, Advisory Board Chairman

Ellsworth Airport Advisory Board
10/5/2019

The Ellsworth Airport Advisory Board held its regular meeting Saturday, October 5, 2019, at the Municipal Airport. Present were members: Larry Adamek, Kerry Woods, and Dale Weinhold. The minutes of the September meeting were reviewed.

Old Business:

- Weinhold stated that the outside bench has not yet been removed by the prison for repair. Administrator Moore is still checking on a bid from Morton for the car port cover over some parking stalls.

New Business:

- The windsock East of the city hangar needs replaced, Weinhold will take care of it.
- Work has begun on the taxiway. The 4 taxiway lights have been removed. Weinhold said he had a concern about the length of runway 35 that had no lights now on the West edge from the threshold to the North side of the diagonal runway. He called Brad Waller and expressed his concern and Brad agreed and is going to call the electrical contractor and request one be put back in position. We will probably put a clear lens on it. Weinhold said if the cost to replace it was extremely high he would do it.
- Waller also said he is waiting for a final design of the new runway. It is possible that we will loose some of the diagonal runway depending on where the threshold of 36 is placed. However, Waller said we will do what we will have to do, we will not hold up the progress of the runway. If 12/30 is shortened, it will be a local decision if it is kept open or closed.

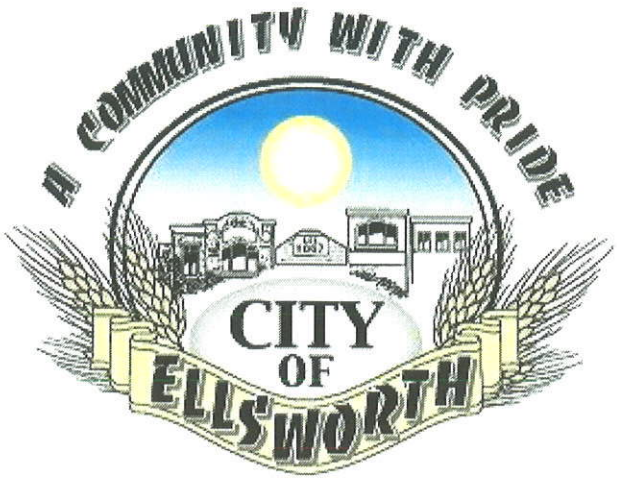
- Kerry Woods met with an individual from the National Weather Service on Wednesday the 25th. The meeting was about Probabilistic Winter Precipitation Forecast (PWPF). Woods said he was told that when we get hail, snow or unusual amounts of precipitation we should report it. He also looked over our AWOS system. He left information, which each member received a copy of and one will be give to Administrator Moore.

- Weinhold reported that we recently purchased fuel. 1,500 gallon was purchased from Robinson Oil of Abilene at $3.45 per gallon. New price is $4.05 per gallon. Fuel sales for the month of September was 950 gallon. Weinhold said he recently received a call from an individual that had an airplane based in Wakeeney and asked about bringing a portable tank to pick up around 300 gallon. Weinhold said he didn't know of any restrictions. The individual did come and purchase 290 gallon.

- While the taxiway is being reconstructed, local aircraft in airport hangars are probably going to taxi south down the taxiway between hangars and then east to the runway across the grass. Weinhold suggested when a path is chosen we should mow it so it is visible. Also the airport is in need of mowing and should be done this next week if possible.

Being no further business the meeting adjourned at 8:15 hours.

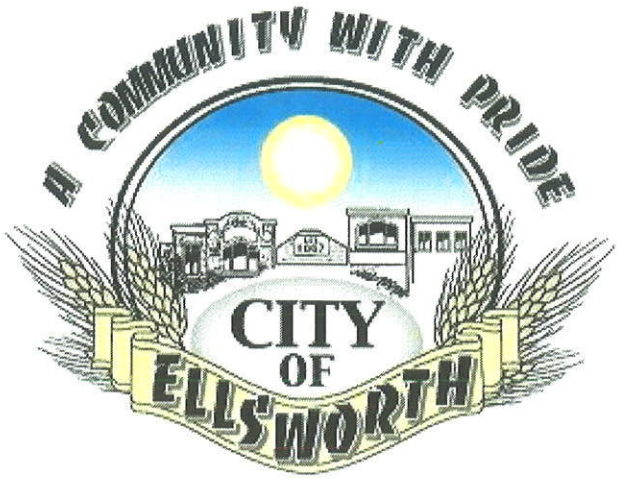
Dale Weinhold, Airport Advisory Board Chairman.



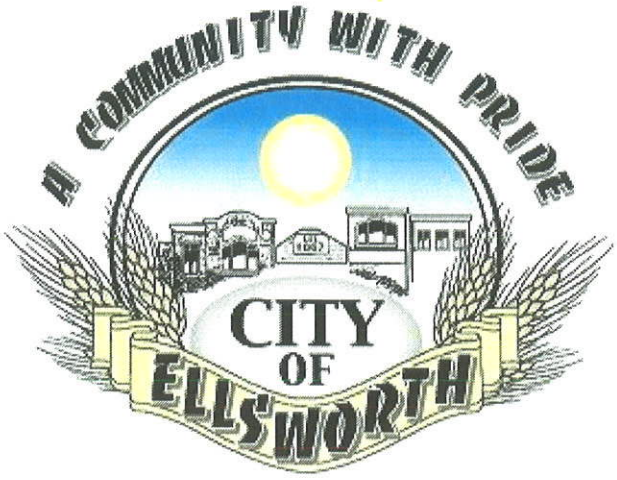
Petitions

&

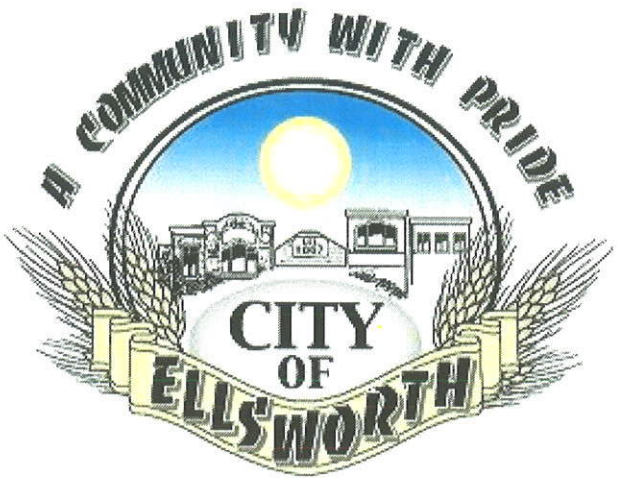
Delegations



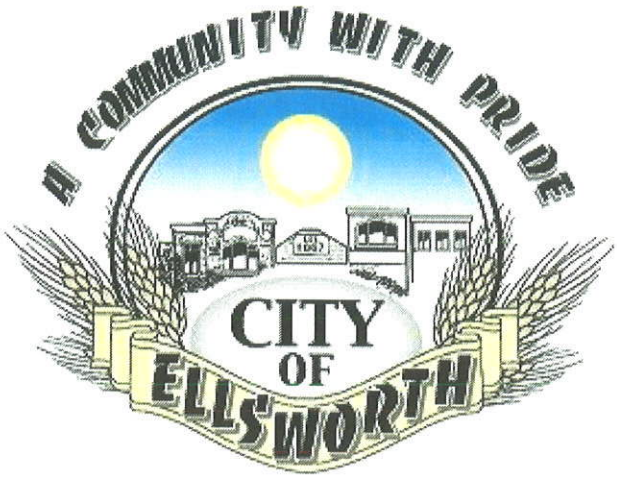
Dave Cox Disc Golf October 19th



Unfinished Business



New Business



ITEM - A

THE CITY OF ELLSWORTH

A Community With Pride

CITY ADMINISTRATOR'S OFFICE	MEMO

To: Honorable Mayor and City Council
From: Scott Moore, City Administrator
Subject: Resolution To Set a Public Hearing to Add Properties to the Tax Increment Finance (TIF) District Project Area
Date: October 10, 2019

Background

The City Council is being requested to consider expanding the existing Tax Increment Finance (TIF) district to include designated areas throughout the city with the highest possibility of being developed here in the near future. The TIF could be utilized to help leverage resources secured through state and federal programs and any additional public assistance to expand the city's infrastructure once a project plans have been submitted for your review and consideration. Included with the memo is a copy of the 2011 Redevelopment Project Plan and draft prepared resolution and map of proposed expansion sites.

Issues/Discussion

Establishing additional TIF eligible areas throughout the city, would help Ellsworth County Economic Development (ECED) work with developers submit project plans for redevelopment and City Council consideration. The current TIF District does not expire until 2031. In order to expand the TIF boundaries per state statutes, a public hearing must be set for the County Commissioners and USD 327 officials to provide their input and feedback on the proposed expansion.

Financial Impact

There is no immediate financial impact to the city in discussing the options to expand the TIF District boundaries.

Staff Recommendation

Staff is recommending the City Council approve Resolution #19-1015A establishing a public hearing for the expansion of the current TIF District boundary to add designated properties.

Prepared by: Scott Moore, City Administrator
NOTE: This memorandum and related documents are intended to provide Council with the most current information available to Staff as of the above date. Information is subject to be updated as more current data becomes available. Any additional or subsequent changes will be made in an attempt to provide the City Council with all relevant information for your decision making process.

Gilmore & Bell, P.C.
09/05/2019

(Published in *The Ellsworth Reporter* on _____, 2019)

RESOLUTION NO. 19-1015A

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF ELLSWORTH, KANSAS DETERMINING THAT THE CITY IS CONSIDERING ADDITIONS OF AREAS TO A PREVIOUSLY ESTABLISHED REDEVELOPMENT DISTRICT WITHIN THE CITY, ESTABLISHING THE DATE AND TIME OF A PUBLIC HEARING ON SUCH MATTER, AND PROVIDING FOR THE GIVING OF NOTICE OF SUCH PUBLIC HEARING.

WHEREAS, the City of Ellsworth, Kansas (the "City") desires to promote, stimulate and develop the general and economic welfare of the City and the State of Kansas by providing for the development and redevelopment of blighted areas, deteriorating areas which are not yet blighted but may be so in the future and enterprise zones which are located within the City; and

WHEREAS, pursuant to the provisions of K.S.A. 12-1770 *et seq.*, as amended (the "Act"), the City has, by Ordinance No. ____, previously established a redevelopment district within defined areas of the City that were found to be within an "enterprise zone," as said term is defined in the Act (the "Redevelopment District"); and

WHEREAS, the Act provides that additional areas may be added to the Redevelopment District, provide that prior to the addition of any area to the Redevelopment District, the governing body of the City must adopt a resolution stating that the City is considering the addition of such areas to the Redevelopment District, which resolution shall: (1) Give notice that a public hearing will be held to consider the addition of areas to the Redevelopment District and fix the date, hour and place of such public hearing, (2) describe the areas to be added to the Redevelopment District and the resulting proposed boundaries of the Redevelopment District, (3) describe a proposed revisions to the district plan (the "Plan") that identifies all of the proposed redevelopment project areas and that identifies in a general manner all of the buildings and facilities that are proposed to be constructed or improved in each redevelopment project area, (4) state that a description and map of the areas proposed to be added to the Redevelopment District are available for inspection at a time and place designated, and (5) state that the governing body will consider findings necessary for the addition of areas to the Redevelopment District; and

WHEREAS, notice of such public hearing shall be given by delivering a copy of such resolution to the board of county commissioners of the county and the board of education of any school district levying taxes on property within the areas proposed to be added to the Redevelopment District, and by mailing a copy of such resolution via certified mail to each owner and occupant of land within the areas proposed to be added to the Redevelopment District not more than 10 days following the date of the adoption of such resolution and by publishing a copy of such resolution once in the official City newspaper not less than one week or more than two weeks preceding the date fixed for the public hearing, which publication shall include a sketch clearly delineating the areas proposed to be added to the Redevelopment District in sufficient detail to advise the reader of the particular land proposed to be added to the Redevelopment District; and

WHEREAS, upon the conclusion of such public hearing, the governing body may: (1) pass an ordinance finding that the areas proposed to be added to the Redevelopment District are eligible areas, and that conservation, development or redevelopment of such area is necessary to promote the general and economic welfare of the City; (2) contain the district Plan, as approved; and (3) establish the additional areas as part of the Redevelopment District by ordinance; provided that no privately owned property subject to ad valorem taxes shall be acquired and redeveloped under the provisions of the Act, if the board of county commissioners or the board of education levying taxes on such property determines by resolution adopted within 30 days following the conclusion of the hearing that the proposed addition of the areas to the Redevelopment District will have an adverse effect on such county or school district; and

WHEREAS, the governing body of the City has been presented areas proposed to be added to the Redevelopment District within areas of the City which may meet the standards required by the Act and desires to call and conduct a public hearing under the provisions of the Act in order to determine whether it is advisable to add areas to the Redevelopment District pursuant to the Act.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ELLSWORTH, KANSAS:

Section 1. Proposed Additional Areas of Redevelopment District. The areas proposed to be added to the Redevelopment District shall consist of the real estate legally described as follows:

[WILL NEED TO INSERT LEGAL DESCRIPTIONS OF AREAS]

- Minnick's 2nd Addition, Acres 13.1, All Blocks 5-8, All Block 10, West ½ Block 11 & Adjacent Vacant Streets
- Section 16, Tract 15, Range O8W, Acres 12+/-, Southeast ¼ less beginning 40' north southeast corner, thence north 530', west 570', south 530', east 570' to point of beginning and less right of of way
- Hospital Addition, Acres 8.1, Beginning 640' north & 193.4' west of Southwest corner Legon Addition, thence west 190.5', north 171.5', northwest 100', west 95', south 243', west 362.8', north 545.9', east 714.6', south 548' to point of beginning Section 16 Township 15 Range 08W
- Aylward III Addition Lots 1-9, Section 16 Township 15 Range 08W
- Aylward III Addition, Acres 0.9, north 180' of Lot B;
- Aylward III Addition Acres 1.6, beginning northwest corner of Lots C, thence east 212', south 482.3', northwest 369.24', north 180' to point of beginning
- Aylward III Addition Lots D, Acres 2.9, Section 16 Township 15 Range 08W
- Section 16, Tract 15, Range O8W, Acres 3.3, beginning 713.1' north northwest corner Legion Addition, thence north 300', east 700', south 215', west to point of beginning
- Aylward II Addition Lots 4, Section 16 Township 15 Range 08W
- Aylward II Addition Lots 5, Acres 1.4, Section 16 Township 15 Range 08W
- Aylward II Addition Lots 6, Acres 1.2, Section 16 Township 15 Range 08W

- Hospital Addition, Acres 1.7, Beginning southwest corner Legion Addition, thence west 133.4', north 580' to point of beginning Section 16 Township 15 Range 08W
- Legion Addition, Acres 3.0, Lot Block Information, all less right-of-way Section 16 Township 15 Range 08W
- Blake's Addition, All of Block 27 & Vacated Alley
- Blake's Addition, Block 28, beginning Northwest Corner Lot 8-Block 28, Thence east 25', southeast 180', southwest 250', west 40.2' to point of beginning
- Section 29, Township 15, Range 08W, Acres 28, beginning 943.7' west of southeast corner Southwest ¼, thence west 300.34', north 1,182.69', east 1,286.17', south 723.78', west 120.33' to Highway Right-of-Way, Southwest 418.34', southwest 499.13', southwest 55.95' to point of beginning less right-of-way
- Canren Addition Lots 32-65

which real estate is generally described as being located in areas of the City:

An area bounded on the east by Evans Street, on the north by 8th Street, on the west by Highway 156 on the south by 2nd Street;

- Blake's Addition, Beginning 30'North of Northeast Corner Block 20, Thence West 150', Northeasterly 419', Northeasterly 60', South 440' to point of beginning less right-of-way
- Blake's Addition, Beginning 30'North of Northeast Corner Lot 3-Block 20, Thence West 257', Northeasterly 191', East 150', South 160' to point of beginning less right-of-way
- Blake's Addition, Acres 5.8, Beginning Southeast Corner Block 21, Thence West 671', Northeasterly 702', East 257', South 570' to point of beginning less right-of-way
-

[NEED TO ADD DESCRIPTIONS SIMILAR TO THE ABOVE FOR ALL OF THE ADDITIONAL AREAS]

and as identified on the map attached hereto as ***Exhibit A***, which is incorporated herein by reference.

Section 2. Proposed Addition to District Plan. The proposed additions to the Redevelopment District Plan that identifies all of the redevelopment project areas and identifies in a general manner all of the buildings and facilities that are proposed to be constructed or improved in each redevelopment area is set forth in ***Exhibit B*** attached hereto and incorporated herein by reference.

Section 3. Public Hearing. A public hearing is hereby established to be held at the City Hall, 121 West First Street, Ellsworth, Kansas, on November 25, 2019, at 5:00 p.m. At the public hearing, the governing body will receive public comment on the proposed addition of areas to the Redevelopment District, and will, after the conclusion of such public hearing, consider the findings necessary for the addition of such areas to the Redevelopment District.

Section 4. **Notice.** The City Clerk is hereby authorized and directed to provide for notice of the public hearing by taking the following actions:

(a) A copy of this resolution and the Redevelopment District Plan shall be delivered to the Board of County Commissioners of Ellsworth County, Kansas and the Board of Education of U.S.D. No.. 327 within 10 days of this date;

(b) Copies of this resolution shall be mailed by United States certified mail to each owner and occupant of land within the areas proposed to be added to the Redevelopment District within 10 days of the adoption of this resolution; and

(c) This resolution, specifically including ***Exhibits A*** and ***B*** attached hereto, shall be published once in the official newspaper of the City not less than one week nor more than two weeks preceding the date of the public hearing.

Section 5. **Public Records.** The documents referenced herein are public records and are available for public inspection during regular office hours in the office of the City Clerk.

Section 6. **Further Action**. The Mayor, City Clerk and other officials and employees of the City, including the City Attorney, and the City's Bond Counsel, are hereby further authorized and directed to take such other actions as may be appropriate or desirable to accomplish the purposes of this resolution.

ADOPTED by the governing body of the City of Ellsworth, Kansas on October 15, 2019.

[SEAL]

_____
Mayor

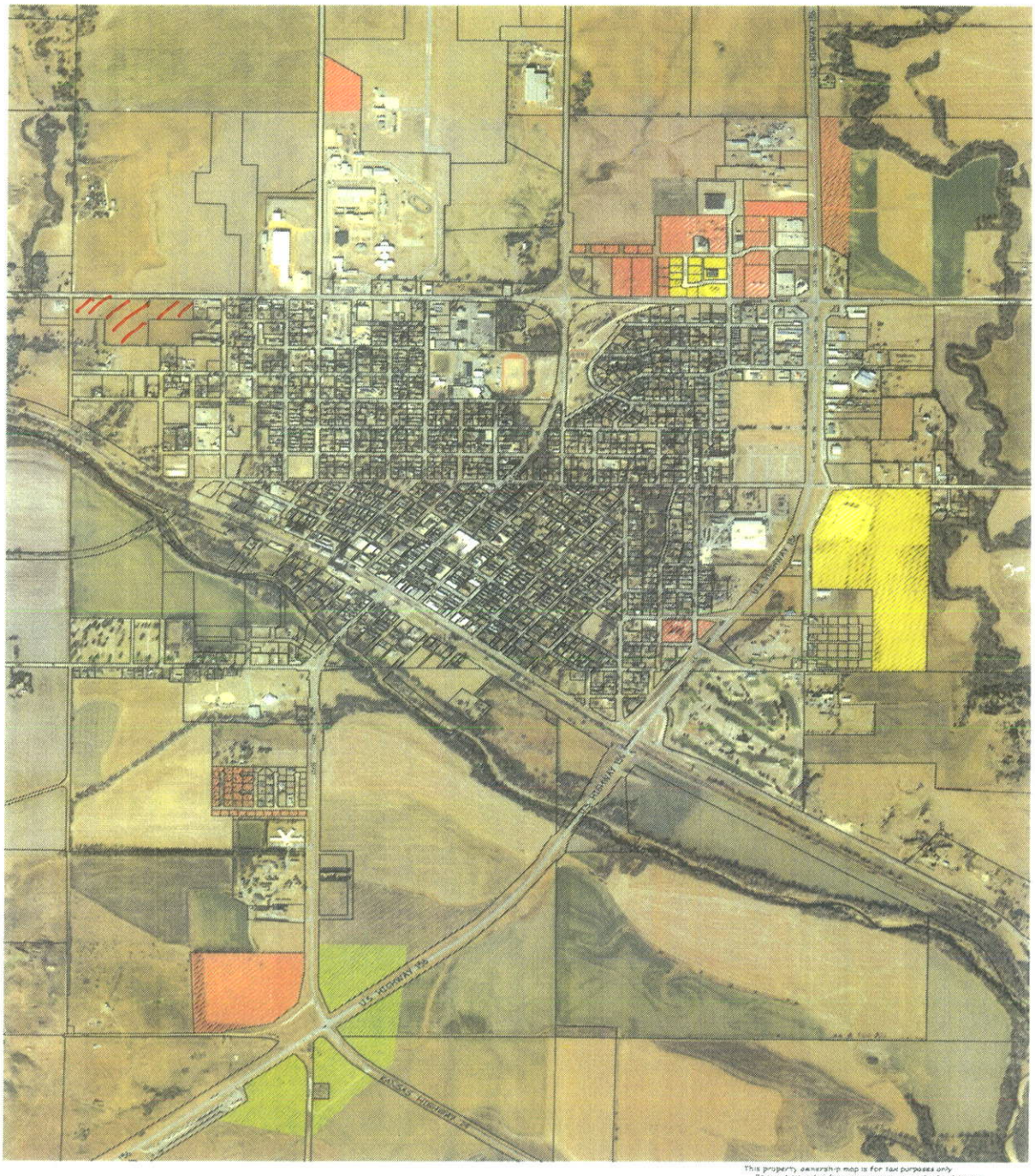
Attest:

_____
City Clerk

EXHIBIT A

MAP OF AREAS PROPOSED TO BE ADDED TO REDEVELOPMENT DISTRICT

NORTH



This property ownership map is for tax purposes only.
It is not intended for conveyances nor is it a legal survey.

EXHIBIT B

PROPOSED REDEVELOPMENT PLAN

SECTION 1: PURPOSE

Ellsworth Redevelopment District 2011 will be a tax increment financing redevelopment district formed pursuant to Kansas statute. K. S. A. 12-1771(a) (3) requires any city proposing to establish a redevelopment district to adopt a redevelopment plan that identifies all of the proposed redevelopment project areas and that identifies in a general manner all of the buildings and facilities that are proposed to be constructed or improved in each redevelopment project area.

SECTION 2: DESCRIPTION OF TAX INCREMENT INCOME

Property tax increment financing involves the creation of an increment (increase over a base value) in the real estate taxes that are generated from a defined geographic area of a community. Upon establishment of a redevelopment district, the total assessed value of all taxable real estate within the district is determined. As new development occurs within the redevelopment district, increases in the assessed value of the district, including a portion of those increases that otherwise would be paid to other taxing entities, are collected by the county treasurer and distributed to the city to be deposited in a special tax increment fund. A similar increment can be created from increases in sales tax collected in the district. These funds can be used to pay for the construction of public infrastructure and other development costs in the redevelopment district, and to retire bonds issued by the city to fund development projects in the district. The statutory requirements for a tax increment financing redevelopment district are set forth in K.S.A. 12-1770 through 12-1780g.

SECTION 3: REDEVELOPMENT NEEDS

Ellsworth Redevelopment District 2011 is within the city limits of Ellsworth, Kansas. The redevelopment district needs include public water supply and sanitary sewer line improvements, including lift stations; and street, curb and gutter improvements, including landscaping, drives and approaches, sidewalks, street lights and storm sewer improvements.

[ADD DESCRIPTION OF ADDITIONAL NEEDS IN THE EXISTING AND PROPOSED AREAS]

SECTION 4: REDEVELOPMENT PLANS

Initial redevelopment plans for Ellsworth Redevelopment District 2011 include the following:

In addition to the new construction for a bank and agricultural equipment distributor, we anticipate potential lots for residential housing developments (both single family and possibly multi family), utility improvements for water and sewer, roadway platting and surfacing, curb and gutter, landscaping, etc. The City anticipates further commercial development along the north side of the redevelopment district, to be potentially located near the bank.

[ADD DESCRIPTION OF ADDITIONAL PLANS AND PROJECTS FOR THE EXISTING AND PROPOSED AREAS]

SECTION 5: PROCEDURE

Redevelopment projects that are within the scope of this comprehensive plan will be presented to the Governing Body in segments through the adoption of separate Redevelopment Plans. Each Redevelopment Plan will identify specific project areas located within Ellsworth Redevelopment District 2011 and will include detailed descriptions of the projects as well as financial feasibility studies. All Redevelopment Plans will be developed in consultation with the city Planning Commission. Notice will be given to interested parties as required by statute, and a public hearing will be held. Statutory processes will be followed to authorize payment of development costs or issuance of special obligation bonds or full faith and credit tax increment bonds to finance Redevelopment Plans approved by the Governing Body.

PROJECT PLANS FOR
THE 2011 REDEVELOPMENT PROJECT

ALL IN THE
ELLSWORTH REDEVELOPMENT DISTRICT

JULY 25, 2011

SECTION 1: PURPOSE

The City of Ellsworth Kansas, has prepared the following redevelopment plans pursuant to K.S.A. 12-1772(a) for the 2011 Redevelopment Project, which is a redevelopment project within the redevelopment district known as Ellsworth Redevelopment District.

SECTION 2: REDEVELOPMENT PLANS

The redevelopment plans for the 2011 Redevelopment Project include the following:

(1) Summary of the feasibility study

A feasibility study as defined by K.S.A. 12-1770a has been prepared for the 2011 Redevelopment Project and is attached as *Exhibit A*. The study shows that the benefits tax increment revenue and other revenues derived from the projects will be sufficient to pay for the project costs that are to be funded from such revenues or a bond issue payable from such revenues.

(2) Reference to the redevelopment district plan

The redevelopment plans for the 2011 Redevelopment Project have been prepared with reference to the district plan established pursuant to K.S.A. 12-1771 for the Ellsworth Redevelopment District. The utility improvements for water and sewer, roadway platting and surfacing, curb and gutter and landscaping, to serve the new construction of a bank and agricultural equipment distributor, are encompassed by the district plan for Ellsworth Redevelopment District, which generally provides for the following:

> In addition to the new construction for a bank and agricultural equipment distributor, potential lots for residential housing developments (both single family and possibly multi family) are anticipated, and utility improvements for water and sewer, roadway platting and surfacing, curb and gutter, landscaping, etc., will be necessary to serve the bank, agricultural equipment distributor and residential developments. Further commercial development along the north side of the redevelopment district, to be potentially located near the bank, is also anticipated.

(3) Descriptions and maps of the areas to be redeveloped

Descriptions of the areas to be redeveloped by the 2011 Redevelopment Project are attached hereto in *Exhibit B*. Maps of the areas to be redeveloped by the 2011 Redevelopment Project are

attached in *Exhibit C*. The redevelopment project areas identified in this paragraph are all within the boundaries of the Ellsworth Redevelopment District.

(4) Relocation assistance plan

No relocation of residents or buildings is expected, but, if such relocation becomes necessary, the relocation assistance plans required by K.S.A. 12-1777 for the 2011 Redevelopment Project are as follows:

(i) Relocation payments shall be made to persons, families and businesses who move from real property or who move personal property from real property as a result of the acquisition of the real property by the City as a part of the 2011 Redevelopment Project. Such payments shall not be less than $500.00.

(ii) No persons or families residing in the redevelopment district shall be displaced unless and until there is a suitable housing unit available and ready for occupancy by such displaced per-son or family at rents within their ability to pay. Such housing units shall be suitable to the needs of such displaced persons or families and must be a decent, safe, sanitary and otherwise standard dwelling.

(iii) Reasonable compensation shall be paid for any damages sustained by any retailer, as defined by K.S.A. 79-3702, and amendments thereto, by reason of the liquidation of inventories necessitated by the relocation.

(iv) These relocation assistance plans shall become effective upon the approval and adoption of the respective 2011 Redevelopment Project by the governing body of the City of Ellsworth.

(5) Description of the facilities proposed to be constructed

The facilities proposed to be constructed or undertaken as a part of 2011 Redevelopment Project are: Construction of an 8" gravity sewer and 4" force main, 10" and 8" water line and water and sewer infrastructure to serve an agricultural equipment distribution facility and site grading and construction of sewer lines, water lines, storm sewer and street paving to serve a new banking facility.

(6) Other information deemed necessary to advise the public of the intent of the project plans

Not applicable at this time.

EXHIBIT A

FEASIBILITY STUDY

EXHIBIT B

DESCRIPTION OF REDEVELOPMENT PROJECT AREAS

The First Bank Kansas Addition to the City of Ellsworth, Ellsworth County, Kansas; and

The West Half of the Southeast Quarter (W/2 SE/4) of Section Twenty-one (21), Township Fifteen (15) South, Range Eight (8) West of the 6th P.M., in Ellsworth County, Kansas, except the following tracts:

Tract 1

A tract of land in the West Half of the Southeast Quarter of Section 21, Township 15 South, Range 8 West, Ellsworth County, Kansas, described as follows: Beginning at a point on the Quarter Section line 787.00' North of the South Quarter corner of said Section 21; thence North along the Quarter Section line on an assumed bearing of N 0° 21' 39" E, for a distance of 1170.24'; thence Northeast along the existing Highway Right of Way, on a bearing of N 67° 15' 24" E, for a distance of 32.77'; thence North Northeast along the existing Highway Right of Way on a bearing of N 10° 15' 24" E, for a distance of 644.30'; thence East Northeast along the existing Highway Right of Way, on a bearing of N 85° 27' 24" E, for a distance of 125.19'; thence Southwest on a bearing of S 20° 20' 20" W, for a distance of 660.29'; thence South parallel to the Quarter Section line, on a bearing of S 0° 21' 39" W, for a distance of 1207.96'; thence West on a bearing of N 89° 38' 21" W, for a distance of 40.00', to the Point of Beginning. The above tract contains 1.986 acres, more or less.

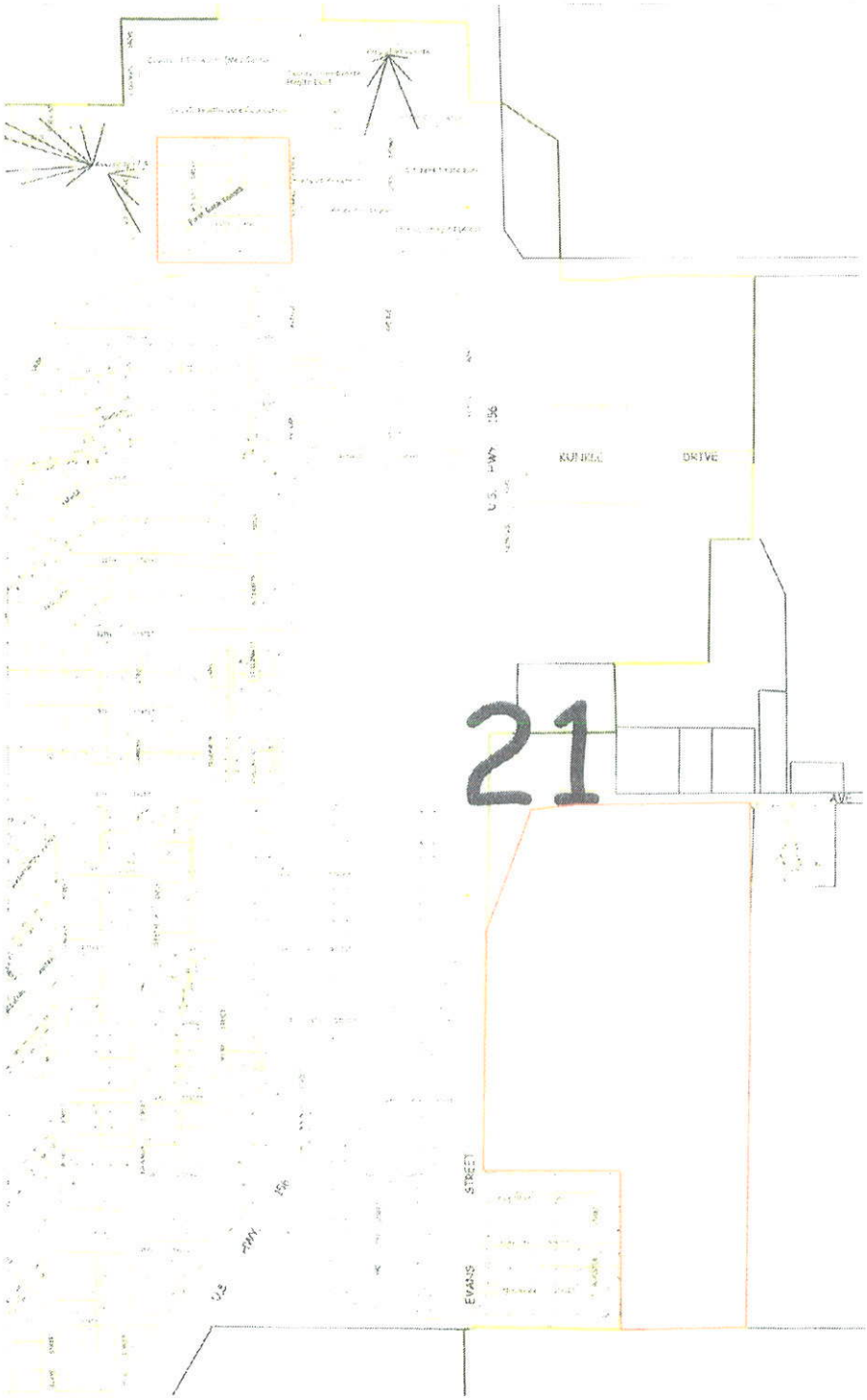
and

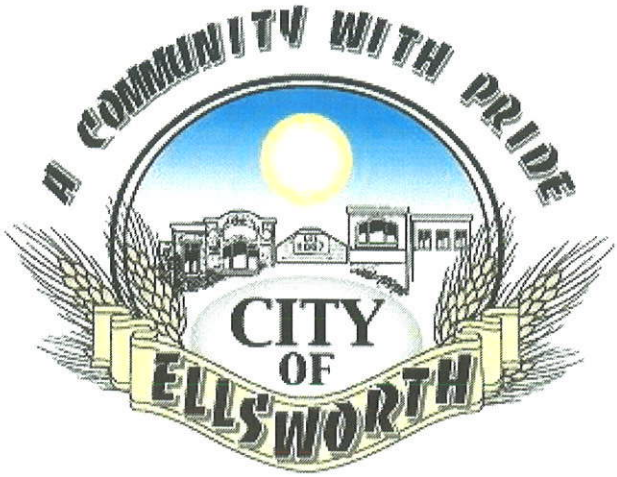
Tract 2

All of Country Acres Addition to the City of Ellsworth, Kansas, being a tract of land described as follows: A tract of land located in the West Half of the Southeast Quarter (W/2 SE/4) of Section Twenty-one (21), Township Fifteen (15) , South, Range Eight (8) West of the 6th P.M., described as follows: Commencing at the Southwest corner of said tract; thence North along the Quarter Section line, for a distance of 787'; thence East parallel to the South Section line, for a distance of 720'; thence South parallel to the Quarter Section line, a distance of 787' to the South line of said Section 21; thence West along the South line of said Section to the Point of Beginning, being a distance of 720', subject to Oil and Gas Lease appearing in Volume 55 of Oil & Gas, at Page 80.

EXHIBIT C

MAP OF 2011 REDEVELOPMENT PROJECT AREAS





ITEM - B

THE CITY OF ELLSWORTH

A Community With Pride

CITY ADMINISTRATOR'S OFFICE

MEMO

To: Honorable Mayor and City Council
From: Scott Moore, City Administrator
Subject: USD 327 Land Lease Agreement Request
Date: October 10, 2019

Background

The City Council is being requested to consider entering in to a land lease agreement with USD 327 utilizing a portion of lot 10, Block 3 of the Armory and Ballfields Addition to construct a storage shed for their baseball and softball equipment.

Issues/Discussion

In August, the city received funding from the Dane G. Hansen Foundation to renovate the ballfield concession stand. USD 327 have utilized a portion of the concession stand to store their equipment, which they have outgrown the space. Entering into a land lease agreement with USD 327, would allow them to work with the Recreation Department to construct a 12'x20' storage shed that would be built between the baseball and softball fields as shown in the attached map.

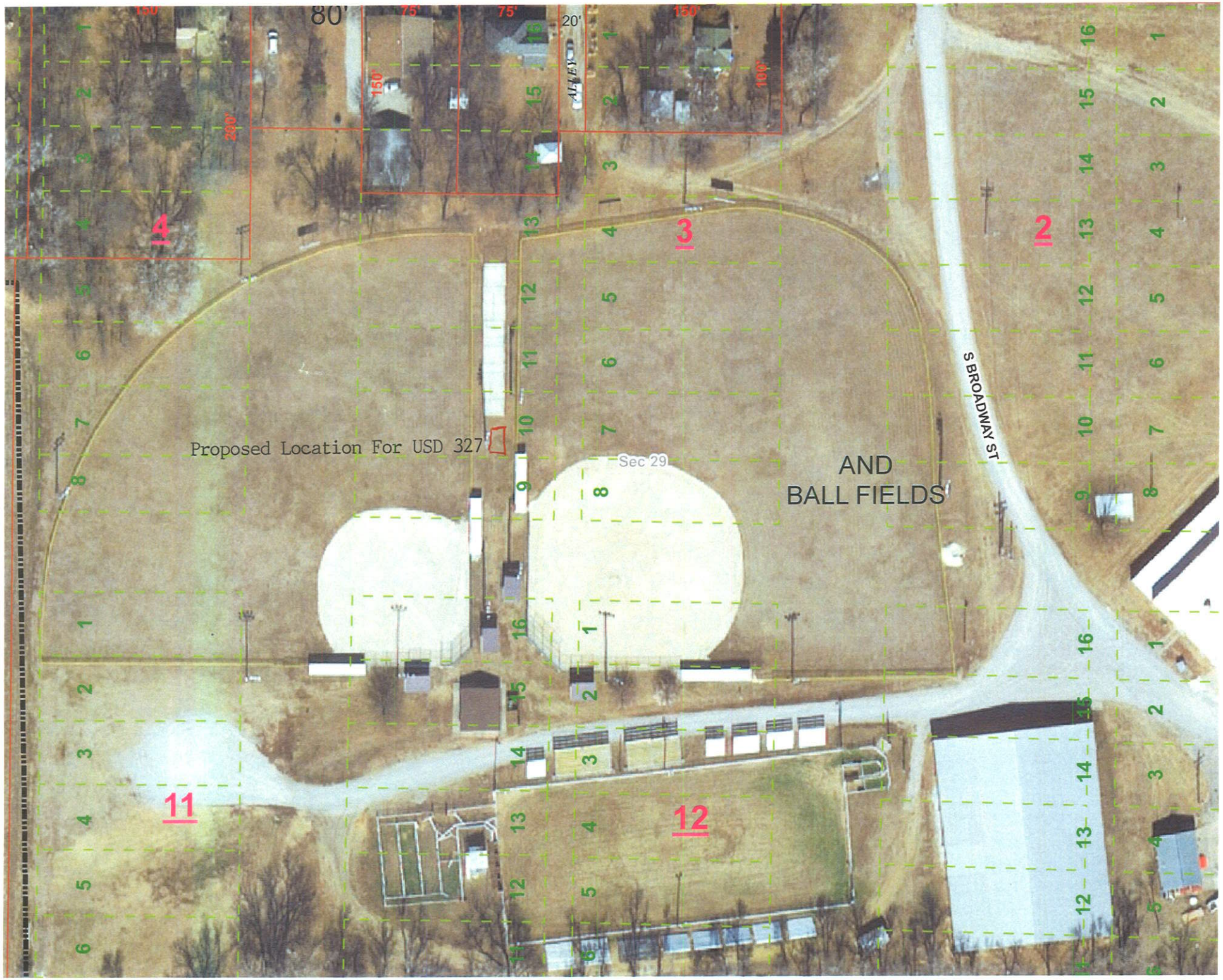
Financial Impact

There would be no financial impact to the city in approving this land lease agreement. If additional city services would be requested in the future, the City Council would be requested to review and consider the request. Funding to construct the storage shed will be paid by USD 327.

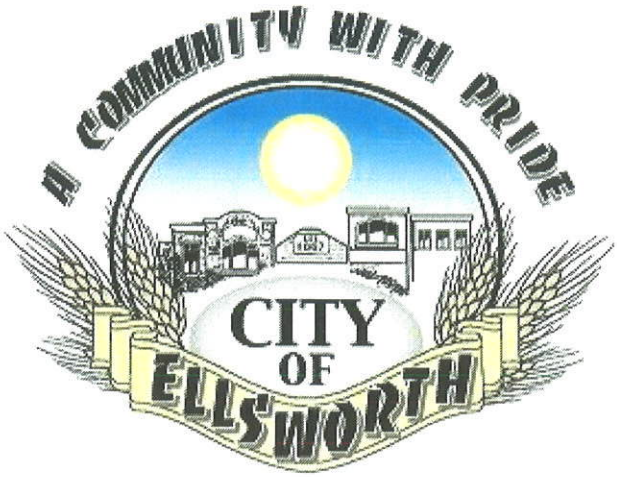
Staff Recommendation

Staff is recommending the City Council direct City Administrator, Recreation Director, and City Attorney to meet with USD 327 officials to prepare land lease agreement to be reviewed and discussed at a future City Council Meeting.

Prepared by: Scott Moore, City Administrator
NOTE: This memorandum and related documents are intended to provide Council with the most current information available to Staff as of the above date. Information is subject to be updated as more current data becomes available. Any additional or subsequent changes will be made in an attempt to provide the City Council with all relevant information for your decision making process.



80'
75'
75'
20'
150'
150'
150'
100'
200'
ALLEY
4
3
2
11
12
Proposed Location For USD 327
Sec 29
AND
BALL FIELDS
S BROADWAY ST



ITEM - C

THE CITY OF ELLSWORTH

A Community With Pride

CITY ADMINISTRATOR'S OFFICE

MEMO

To: Honorable Mayor and City Council
From: Scott Moore, City Administrator
Subject: KDOT Transportation Alternatives Program – Sidewalk Application Request
Date: October 10, 2019

Background

The City Council is being asked to direct the City Administrator to work with Kirkham Michael in completing the 2021 KDOT Transportation Alternatives Program – Sidewalk Application. The deadline for this application is set for November 1st. In February, the city was informed a Workforce Housing Development was approved for Ellsworth County, which 14 (3-bedroom/2-bath) homes would be built, 12 twelve in Ellsworth and two(2) in Kanopolis.

In planning for this type of project, the City Council should consider establishing a pathway plan that connects the existing neighborhoods with sidewalks designed for pedestrian and bicycle traffic.

Issues/Discussion

During the 2019 Strategic Doing process, community trail and pathways was identified as a strategic priority for community. The Dane G. Hansen Foundation view community application submittals that are a part of their Strategic Doing process. If the city was to apply for Hansen Foundation funds, the application would receive favorable consideration, which could cover the city's 20% of the total project cost. Those cost would include professional engineering services.

At the time of generating this memo, project construction cost has not been completed. Kirkham Michael will provide this information during the October 15th Council Meeting.

Prepared by: Scott Moore, City Administrator
NOTE: This memorandum and related documents are intended to provide Council with the most current information available to Staff as of the above date. Information is subject to be updated as more current data becomes available. Any additional or subsequent changes will be made in an attempt to provide the City Council with all relevant information for your decision making process.

Required matching funds for projects in the 2021 KDOT TAP are based in accordance with the following table.

Participation Ratio	
Minimum City %	Maximum State\Federal %
20%	80%

Important Dates:

KDOT is pleased to announce the Transportation Alternatives (TA) Program Call for 2021 Projects.

- **Aug. 29** – TA Program materials, which includes the TA Program guide, the project application form and frequently asked questions with answers, are available for download at: http://www.ksdot.org/bureaus/burtransplan/TransAlt.asp
- **TA Program Workshops** – KDOT will host two workshops to inform applicants about program requirements and expectations. Space is limited - please RSVP by 4 p.m. on Friday, Sept. 13, to Jenny.Kramer@ks.gov or (785) 296-5186 and indicate which workshop you would like to attend.
  - **Topeka:** Sept. 20 – 1 p.m. to 3 p.m. Eisenhower State Office Building, 4th Floor Auditorium, 700 SW Harrison, Topeka, KS 66603.
  - **Salina:** Sept. 27 – 1 p.m. to 3 p.m. Kansas Highway Patrol Academy, Classroom 58, 2025 East Iron, Salina, KS 67401.
- **Nov. 1** – **Applications are due** and must be postmarked by this date. Please submit one paper copy and one digital copy in PDF format on a USB flash drive, mailed to: KDOT headquarters/Attn: Jenny Kramer, 700 SW Harrison St. 2nd Floor, Topeka, KS 66603.
- **December 2019 – January 2020** – KDOT staff will conduct site visits.
- **Spring 2020** – Project selections and public announcement of awards.

Financial Impact

There is no immediate financial impact to the city with applying for KDOT TAP funds. This item would come back to the City Council for further consideration and direction if KDOT approves the project.

Staff Recommendation

Staff is recommending that the City Council direct the City Administrator to work with Kirkham Michael in completing the application and resolution for the October 28th Council Meeting for further discussion and consideration.

Kansas
Department of Transportation

Transportation Alternatives (TA) Program
2021 TA PROJECT APPLICATION FORM

APPLICANT INFORMATION

1. ELIGIBLE APPLICANT – select only one

☑ Municipality ☐ County ☐ State Agency ☐ Federal Agency
☐ USD ☐ School ☐ Tribal Gov. ☐ Other _____

2. AGENCY NAME	3. CO-SPONSOR (if any)		
City of Ellsworth			
4. AGENCY MAILING ADDRESS		CITY	ZIP
121 W. 1st Street		Ellsworth	67439
5. PRIMARY CONTACT	TITLE/ORGANIZATION	EMAIL	PHONE
Scott Moore	City Administrator	smoore@ellsworthks.net	(785) 472-5566
SECONDARY CONTACT	TITLE/ORGANIZATION	EMAIL	PHONE
Delvin Bettenbrock	Street Superintendent	dbettenbrock@ellsworthks.net	(785) 472-5566

PROJECT DESCRIPTION

6. PROJECT NAME
Ellsworth Neighborhood Connection Sidewalk Project

7. LOCATION/ADDRESS	8. PROJECT LIMITS (mileposts, intersecting roadways, rivers, railroads, other boundaries)

9. COUNTY	10. MUNICIPALITY	11. PROJECT LENGTH/SIZE (if applicable)
Ellsworth	City of Ellsworth	2,500 Linear Feet

12. 3-4 SENTENCE DESCRIPTION OF PROJECT PURPOSE AND SCOPE

The proposed neighborhood connection sidewalk project will provide for a safe and reliable route for adults and children to utilize instead of K-14 shoulder to connect them to the Good Samaritan Retirement Village and the Canren Addition Workforce Housing Development. The proposed housing development will see 12 new homes added to Canren Addition, which is estimated at $2.5 million. We are anticipating there would be interested families in the housing development that have children and having an established sidewalk system in place would intrigue young families to move into a new house with safety features in place. IT would be the city's priority working collaboratively with the developer and the Good Samaritan officials in developing a comprehensive pathway plan in connecting these neighborhoods with existing sidewalks that cross over the Smoky Hill River bridge

Kansas Department of Transportation

Transportation Alternatives (TA) Program

2021 TA PROJECT APPLICATION FORM

ELIGIBILITY	
13. PROJECT CATEGORY – select only one	
PEDESTRIAN & BICYCLE / NON-MOTORIZED TRANSPORTATION ☑ Pedestrian/Bicycle/Non-motorized transportation facilities ☐ Infrastructure related projects to provide safe routes for non-drivers ☐ Conversion of abandoned railway corridors to trails	HISTORIC / ARCHAEOLOGICAL TRANSPORTATION ACTIVITIES ☐ Historic preservation and rehabilitation of historic transportation facilities ☐ Archaeological activities relating to impacts from another eligible activity
SAFE ROUTES TO SCHOOL ☐ Phase 1 – Non-infrastructure ☐ Phase 2 – Infrastructure	SCENIC AND ENVIRONMENTAL ☐ Construction of turn-outs, overlooks, and viewing areas ☐ Streetscaping or corridor landscaping, and vegetation management practices in transportation rights-of-way ☐ Highway-related stormwater management, water pollution prevention or abatement related to highway construction or highway runoff ☐ Reduction of vehicle-cause wildlife mortality or restoration of habitat connectivity ☐ Inventory, control, or removal of outdoor advertising

PROJECT COST ESTIMATES			
14. TOTAL TAP FUNDS REQUESTED: $			
	Participating	**Non-participating**	**Total**
15. Preliminary Engineering (design)	(SRTS Phase 1 only) $	$	$
16. Utilities	[redacted]	$	$
17. ROW	[redacted]	$	$
18. Construction Engineering (Inspection)	$	$	$
19. Construction Total	$	$	$
Select anticipated work types	$	$	$
a.	$	$	$
b.	$	$	$
c.	$	$	$
d.	$	$	$
e.	$	$	$
20. PROJECT TOTALS	**$**	**$**	**$**

Kansas Department of Transportation

Transportation Alternatives (TA) Program

2021 TA PROJECT APPLICATION FORM

	PROJECT QUALIFICATIONS	YES / NO
1.	Will your project require acquisition of Right-of-Way or any easements?	YES
	a. If YES, do you have a Letter of Support from the property owner(s)?	YES
2.	Are any state funds involved with this project? If YES, please explain the source, amount, and conditions:	NO
3.	Are other federal funds involved with this project? If YES, please explain the source, amount, and conditions:	NO
4.	Is this project within the boundaries of an MPO?	
	a. If YES, is the project listed in the TIP or MTP?	
5.	Is this project located in an area of historical significance **or** within a designated scenic or historic byway corridor? If YES, please provide details:	NO
6.	Has any part of this project been started already? If YES, please provide details:	NO
7.	Can this project be completed in phases? If YES, please provide basic details below:	
8.	If this project can be completed in phases, is each phase addressed separately within the **NARRATIVE, PRELIMINARY DESIGN, AND COST ESTIMATES** sections of the application packet?	

Phase	Scope of Work	TA Funds Requested

Kansas Department of Transportation

Transportation Alternatives (TA) Program

2021 TA PROJECT APPLICATION FORM

REQUIRED DOCUMENTS		
21. REQUIRED ATTACHMENTS – please attach the following items to this application with the corresponding letter (A thru I) in the upper right-hand corner of each item.		
A	**NARRATIVE**	Prepare 2 to 3 pages of text that describe existing conditions, needs, project scope, and benefits related to the proposed project.
B	**DETAILED MAPS & PHOTOS**	Provide maps and photos that identify the project location, boundaries, and existing conditions.
C	**SKECTH-PLAN/PRELIMINARY DESIGN**	Provide documents that illustrate the completed project, include cross-sections and preliminary plans for proposed facility types.
D	**COST ESTIMATES**	Prepare a detailed itemization of the estimated total project costs and the associated work phase(s).
E	**PROJECT TIMELINE**	Prepare a project timeline for the total duration of the project or program. Please anticipate awards being announced Spring 2020 and beginning the design process once awards are announced.
F	**RESOLUTION OF SUPPORT**	Provide an official endorsement of the project from the authority to be responsible for providing the matching funds, maintenance and operation. The authority **must** provide written assurance that it will adequately maintain the completed project for its intended public use.
G	**LETTERS OF SUPPORT**	Provide Letters of Support for the project from the public, community organizations and businesses, or property owners regarding right-of-way. If applicable, a Letter of Support will also be required from any historical society, scenic or historic byway board, or MPO that addresses the project's impact.
H	**SAFE ROUTES TO SCHOOL PLAN**	All SRTS Phase 2 applicants **must** submit a Safe Routes to School Plan that supports the proposed project.
I	**PLANNING DOCUMENT**	If available, provide the section from any eligible planning document that supports the proposed project.

Kansas
Department of Transportation

Transportation Alternatives (TA) Program

2021 TA PROJECT APPLICATION FORM

CERTIFICATION

To the best of my knowledge and belief, all information included in this application is true and accurate, including the commitment of all physical and financial resources. This application has been duly authorized by the participating local authority. I understand the attached **RESOLUTION OF SUPPORT** binds the participating authority to assume responsibility for adequate maintenance of any new or improved facilities.

I understand that all construction must comply with AASHTO design standards and any signage and markings must be compliant with the current issue of the MUTCD.

I also understand that, although this information is sufficient to secure a commitment of funds, an executed agreement between the applicant and the Kansas Department of Transportation (KDOT) is required prior to the authorization of funds.

Signature:	**Date:**
Name (printed):	**Title:**
Representing:	

APPLICATION SUBMISSION (e-mail submissions will not be accepted)

Please submit **1 hard copy and 1 digital copy** (in PDF format on a USB flash drive) of the completed application with all required documents. All application packets **must be received or postmarked by Friday, November 1, 2019** and mailed to:

Attn: Jenny Kramer
Kansas Department of Transportation
Eisenhower State Office Building
700 SW Harrison St, 2nd Floor
Topeka, KS 66603

Eisenhower State Office Building
700 SW Harrison
Topeka, KS 66603

Kansas
Department of Transportation

phone: 785-296-3585
fax: 785-368-7415
www.ksdot.org

Julie Lorenz, Secretary

Laura Kelly, Governor

IMMEDIATE RELEASE
Aug. 29, 2019

For more information:
Jeanny Sharp
785.296.3585

KDOT calls for Transportation Alternatives Program projects

The Kansas Department of Transportation (KDOT) is announcing a call for projects for the 2021 Transportation Alternatives (TA) Program.

KDOT's TA Program provides funding for a variety of alternative transportation projects. These include the construction of pedestrian and bicycle facilities and infrastructure for non-driver access to public transportation, projects that enhance safety and mobility for pedestrians, bicyclists and transit riders, projects that improve scenic or environmental assets in the state, Safe Routes to School projects and more.

"We know how important these projects are to quality of life." said Julie Lorenz, Secretary of Transportation. "We are hearing from Kansans at recent local consult meetings around the state about how much these projects matter to them for improved safety and mobility."

An estimated $7 million in federal funds are anticipated to be available to award for Federal Fiscal Year 2021. All selected projects will be required to meet a minimum 20 percent local match and cover all non-participating expenses (e.g. right-of-way, utilities, design, etc.).

Important Dates:

- **Aug. 29** – TA Program materials, which includes the TA Program guide, the project application form and frequently asked questions with answers, are available for download at: http://www.ksdot.org/bureaus/burtransplan/TransAlt.asp

- **TA Program Workshops** – KDOT will host two workshops to inform applicants about program requirements and expectations. Space is limited - please RSVP by 4 p.m. on Friday, Sept. 13, to Jenny.Kramer@ks.gov or (785) 296-5186 and indicate which workshop you would like to attend.
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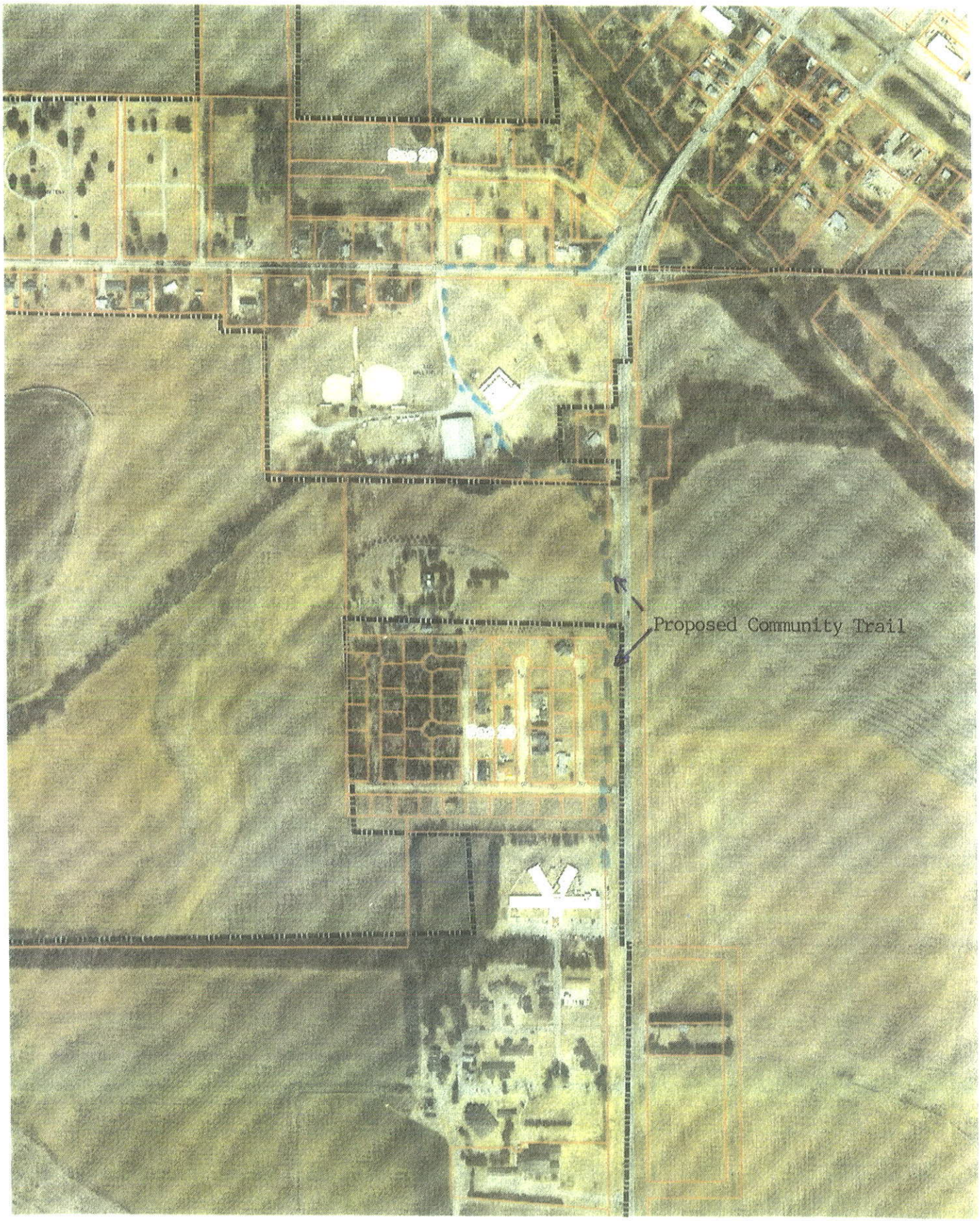
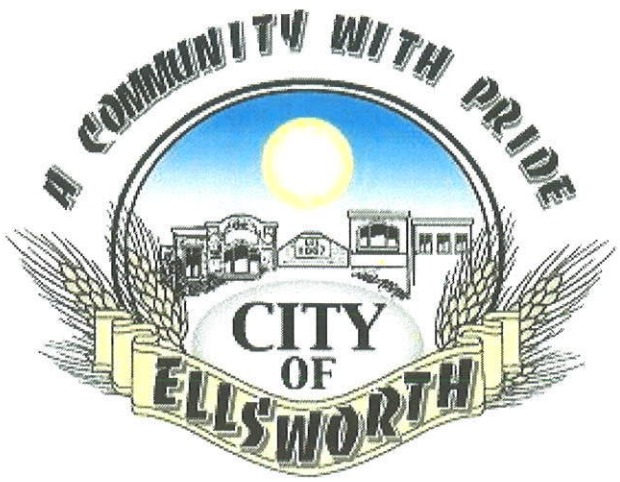
For more information, please contact Jenny Kramer at Jenny.Kramer@ks.gov or call (785) 296-5186.


Proposed Community Trail



ITEM - D

THE CITY OF ELLSWORTH

A Community With Pride

CITY ADMINISTRATOR'S OFFICE

MEMO

To: Honorable Mayor and City Council
From: Scott Moore, City Administrator
Subject: 2019 Temp Note Project Funding Consideration
Date: October 10, 2019

Background

The City Council is being asked to prioritize project funding consideration for the following areas:

Project	Project Cost	Temp Note
• KDOT CCLIP (8th/K-156 Intersection) 95/5	• $854,938	• $ 85,000
• KDOT CCLIP (K-140 / K-156 Turning Lane Addition)	• $600,000	• $ 150,000
• KDOT Storm Detention (2-Basin) Project 95/5	• $517,960	• $ 150,00
• Airport Project Improvements (100%)	• $9,180,800	• $1,000,000
• Engineering (100%)	• $ 578,620	• $ 578,620
• Drainage Improvements	• $225,000	• $ 225,000
• Park & Recreation Development Improvements	• $200,000	• $ 200,000
• City Hall Boiler	• $100,000	• $ 100,000
• Street / Highway Improvements	• $400,000	• $ 400,000
Total		**$2,888,620**

Issues/Discussion

With this communication the City Council is being asked to provide direction on implementing your directives during for the 2019 Temp Note Projects.

Financial Impact

There is no immediate financial impact to the city in prioritizing funding consideration for the project areas.

Prepared by: Scott Moore, City Administrator

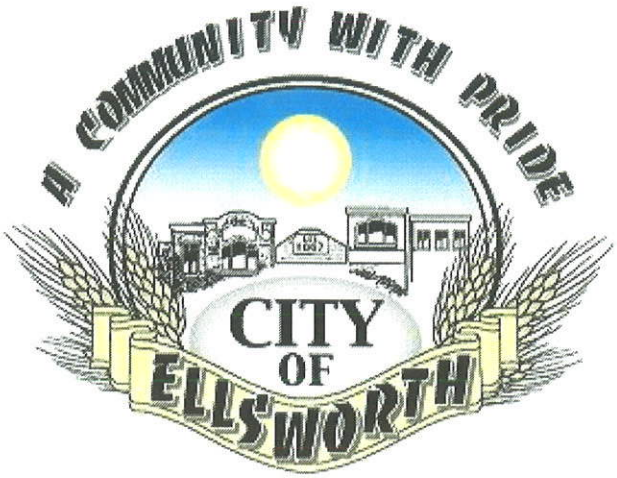
NOTE: This memorandum and related documents are intended to provide Council with the most current information available to Staff as of the above date. Information is subject to be updated as more current data becomes available. Any additional or subsequent changes will be made in an attempt to provide the City Council with all relevant information for your decision making process.

Staff Recommendation

Staff is recommending the City Council provide direction on the 2019 Temp Note Projects and authorize the City Administrator to work with Gilmore Bell (Bond Counsel) and Piper Jaffrey (Financial Advisor) in developing financial analysis to issue temp notes in an amount not to exceed $2.8 million.

Prepared by: Scott Moore, City Administrator

NOTE: This memorandum and related documents are intended to provide Council with the most current information available to Staff as of the above date. Information is subject to be updated as more current data becomes available. Any additional or subsequent changes will be made in an attempt to provide the City Council with all relevant information for your decision making process.



ITEM - E

THE CITY OF ELLSWORTH

A Community With Pride

CITY ADMINISTRATOR'S OFFICE	MEMO

To: Honorable Mayor and City Council
From: Scott Moore, City Administrator
Subject: Smoky Hill Charitable Foundation Grant Approval– Splash Park Shelter Addition
Date: October 10, 2019

Background

The City Council is being asked to accept the grant award from the Smoky Hill Charitable Foundation (SHCF) for the Preisker Park Splash Pad.

Issues/Discussion

The city will receive $10,000 to secure materials from Maico industry to install an 18'x24' shelter for the splash park. The Kiwanis Club was successful in raising over $187,000 to complete the 2,700 square foot splash pad and received contribution from the Beach Family Foundation and Capitol Federal Foundation in the total amount of $20,000 to help complete sidewalks and handicap parking in this park addition. The City Council's support of this project helped improve one of the city's oldest neighborhood parks that will attract kids of all ages. This community project is welcoming and accessible, which will help our Mosaic family feel included. Our community has been fortunate to form solid partnerships over the years and your contribution would continue to foster the spirit of community collaboration and partnerships.

The Ellsworth community is fortunate to be associated with the Smoky Hill Charitable Foundation, which has allowed the legacy of the donors to benefit worthy causes and projects throughout our community. This year and previous years have allowed the City of Ellsworth to receive favorable consideration for our project request. We are grateful for the support that our community has received from the Dane G. Hansen Foundation and the Smoky Hill Charitable Trustees for seeing the quality and value being added to the community with each project request being funded.

Financial Impact

There is no immediate financial impact to the city in accepting the Smoky Hill Charitable Foundation grant funds.

Staff Recommendation

Staff is recommending the City Council accept the Smoky Hill Charitable Foundation grant in the amount of $10,000.

Prepared by: Scott Moore, City Administrator

NOTE: This memorandum and related documents are intended to provide Council with the most current information available to Staff as of the above date. Information is subject to be updated as more current data becomes available. Any additional or subsequent changes will be made in an attempt to provide the City Council with all relevant information for your decision making process.

Scott Moore

From: Community Foundation <administrator@grantinterface.com>
Sent: Wednesday, October 2, 2019 4:27 PM
To: Scott Moore
Cc: nataliewood@gscf.org
Subject: Smoky Hills Charitable Foundation Grant Approval

Congratulations! Your project has been selected to receive a grant from the Smoky Hills Charitable Foundation!

What are your next steps?

1. Complete your grant agreement that has been assigned to you through your grant portal. The grant agreement must be completed before you are able to receive your grant check. **Your Grant Agreement Form must be completed by 10/08/2019.** In your dashboard, you will see the grant agreement that has been assigned to you under "Follow Up Forms". Click on the blue edit button to the far right. Carefully read, complete the form and click Submit Follow Up.
2. Share the good news! Please sure to give credit to the Smoky Hills Charitable Foundation and the fund name in any publicizing of your grant. How? Click on this flyer for guidelines and ideas. The Foundation will send a formal press release announcing all grant recipients.

On behalf of the Smoky Hills Charitable Foundation, congratulations on your award. We are pleased to assist you in your efforts to make Ellsworth County a better place to live. If you have any questions about how to complete the online grant agreement form, please contact our Grants & Scholarships Coordinator, Natalie Wood, at 785-823-1800 or nataliewood@gscf.org.

Sincerely,

Smoky Hill Charitable Foundation
Board of Directors

https://www.facebook.com/SmokyHillsCF/

Request Summary

Ellsworth Splash Park Shelter and Sidewalk Connection Project

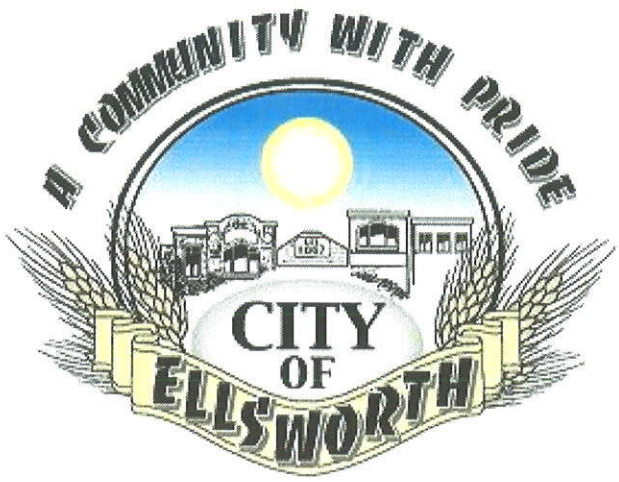
Process: Smoky Hills Charitable Foundation Grants v.5.0

Contact Info | Request | $ Award Details

Installment Total: **$10,000.00**
Amount Paid: **$0.00**
Balance: **$10,000.00**

Number of Installments: 1

> Installment Form Due: 10/22/2019 | Amount: $10,000.00 | Balance: $10,000.00 | Payments: 0 | Follow Ups: 0



City Administrator Updates

Kansas
Department of Transportation

KDOT Cost Share Program

Application Form – September 2019

A. APPLICANT INFORMATION

1. Primary project sponsor: ☒ Governmental Organization ☐ Non-governmental Organization

Name of organization: City of Ellsworth, Kansas
Address: 121 W. 1st St, PO Box 163, Ellsworth, KS 67439
Website (if available): www.ellsworthks.net

2. Primary contact person—should be an elected official, an employee or a representative of the primary project sponsor

Name: Scott Moore
Title: City Administrator
Address: 121 W. 1st St, PO Box 163, Ellsworth, KS 67439
Phone number: 785-472-5566
Email: smoore@ellsworthks.net

3. Co-sponsor (if applicable): ☐ Governmental Organization ☐ Non-governmental Organization

Name of organization:
Mailing Address:
Website (if available):

4. Secondary contact person—should be an elected official, an employee or a representative of the co-sponsor

Name: Patti Booher
Title: City Clerk
Address: 121 W. 1st St, PO Box 163, Ellsworth, KS 67439
Phone number: 785-472-5566
Email: pbooher@ellsworthks.net

5. Is there a private business or other entity involved in the project? Yes ☐ No ☒

Name of business or other entity:
Name of contact:
Title:
Address:
Phone number:
Email:

6. Does this project include a railroad? Yes ☐ No ☒

If yes, name of railroad company:
Name of contact:
Title:
Address:
Phone number:
Email:

Kansas
Department of Transportation

KDOT Cost Share Program

Application Form – September 2019

B. PROJECT INFORMATION (attach additional documents as needed)

1. Project title:

8th Street Geometric Improvement Project

2. Project scope and description—describe the project's basic design features and include an assessment of the current condition of all transportation facilities relating to the project:

Replace the existing 22-foot wide chip and seal asphalt surface with 8" concrete pavement and widen the roadway to accommodate semi-tractor trailers entering and exiting Great Plains Manufacturing, Inc. whose entrance is located on the south side of 8th Street. The project will begin at the west side of Charles Street, then continue east to K-156 Highway. Drainage will be converted from its current open-channel ditch flow to storm sewer inlets and pipes.

3. Significance and need—describe the project's regional significance, transportation needs, impacts to the state highway or local road systems, and why Cost Share Program funds are needed:

8th Street serves as the primary access to the Great Plains Manufacturing, Inc. facility in Ellsworth. The volume of traffic accessing Great Plains Manufacturing, especially heavy trucks, is breaking down the chip and seal pavement surface. 8th Street is the designated emergency snow route through town between K-14 (Douglas Ave) and K-156. It also serves as the major connection between the two highways. The surface of the pavement is cracking, rutting, and potholing causing water to pool in the roadway. The existing asphaltic surface is nearing total failure.

4. Benefits of the project—describe the nature of the transportation problem at this location and the benefits that would result from the project (i.e. safety improvements, economic impacts, multi-modal enhancements, retain or recruit business, promote job growth, etc.):

The proposed improvements to 8th Street will help retain Great Plains Manufacturing which has invested significant money into expansion of their facility in recent years, including a current addition of a paint shop valued at more than $2 million. The existing pavement is only 22 feet wide, which is too narrow for westbound trucks to make a left-hand turn from 8th Street into the Great Plains facility. The improved street will be 30 feet, back to back of curb. The existing pavement has been broken down by the heavy trucks which has resulted in shoving and ruts which retain water, creating a hazard for hydroplaning and further deteriorating the pavement condition. This area of 8th Street is the only area east of Douglas Ave that does not have curb and gutter. Installation of curb and gutter all the way to Charles Street will provide improved drainage.

Kansas
Department of Transportation

KDOT Cost Share Program

Application Form – September 2019

B. PROJECT INFORMATION continued (attach additional documents as needed)

5. Project details

a. Project location/address (attach map): 8th Street from Charles to K-156
b. Project length (in miles or feet): 1,580 feet
c. Current average daily traffic volumes (if available): 1,400
d. Project limits (mile posts, intersecting roadways, other boundaries):
Starting at the west side of Charles Street, east to K-156 Highway.

e. Will this project require right-of-way acquisition or any easements? Yes ☐ No ☒
f. If yes, do you have a letter-of-support from the property owner? Yes ☐ No ☒
g. Are any other KDOT funds being used for this project? Yes ☐ No ☒
h. Are any state funds involved with this project? (i.e. KDHE, Commerce, etc.) Yes ☐ No ☒
i. If yes, please explain the source, amount, and conditions:
   a. State funding source:
   b. Amount:
   c. Conditions:

i. Are any federal funds involved with this project? Yes ☐ No ☒
j. If yes, please explain the source, amount, and conditions:
   a. Federal funding source:
   b. Amount:
   c. Conditions:

k. Is this an active project? Yes ☒ No ☐
l. If yes, please describe the extent of work in progress or completed:

Survey has been completed and concepts developed. It is desired to coordinate construction with KDOT Proj. No. 27 KA-4763-01 which is scheduled for construction in spring or summer 2020. This project includes the construction of turn lanes on K-156 to 8th Street and replacement of the pavement on 8th Street to the end of the radius return from K-156. The proposed 8th Street geometric improvement would improve 8th Street west to Great Plains Manufacturing entrance and then on to Charles Street.

Kansas
Department of Transportation

KDOT Cost Share Program

Application Form – September 2019

C. PROJECT COST ESTIMATES (attach additional documents as needed)

Note: A minimum 15% non-state cash match is required. Additional consideration will be given to project applications that commit more. For projects to qualify for the one time $50M, a minimum 25% match is required.

Non-Participating Costs	KDOT	Local	Other (if applicable)	Total
1. Preliminary Engineering/Design		40,000.00		40,000.00
2. Right-of-Way Acquisition				0.00
3. Utility Adjustments				0.00
4. Construction Engineering/Inspection		65,000.00		65,000.00
5. Other		0.00		0.00
6. Construction	631,210.00	111,390.00		742,600.00
Total Cost Estimates	$ 631,210.00	$ 216,390.00	$ 0.00	$ 847,600.00

D. OTHER INVESTMENTS (attach additional documents as needed)

1. If applicable, describe the associated investment of any private business or other entity that relates to the project. This could include cash, property or equipment purchased or donated, expansion of existing services, etc.:

In 2018, Great Plains Manufacturing invested $2.0 million in expanding their Ellsworth Facility by 7,200 square feet to increase their paint production and replace the existing shotblaster that has exceeded its life expectancy. The shotblaster is a critical piece of equipment that prepares parts for painting and produces a quality paint finish. The new shotblaster has been in operation since April 2019 and has doubled the Ellsworth's facility paint line capacity. The plant will add the tillage equipment to the facility's production line for painting, which will lead to the need to add employees to help keep up with production output here in 2019 and in to the future.

2. Describe any additional investments being made in the project. This could include utilities provided by the local government, tax incentives, other related grants, etc.:

The City of Ellsworth is investing an estimated $458,600 in the K-156/8th Street CCLIP Geometric Improvement project. They have also made the investment to have the 8th Street Geometric Improvement Project area surveyed and a design concept developed.

Kansas Department of Transportation

KDOT Cost Share Program

Application Form – September 2019

E. PROJECT SCHEDULE and COORDINATION (attach additional documents as needed)

1. Provide the estimated project timeline from beginning to completion. Provide anticipated dates for all project milestones.

Project Milestones	Anticipated Completion Dates
Consultant Selection	Complete
Surveying	Complete
Conceptual Design	Complete
Field Check Complete	January 31, 2020
Office Check Complete	March 6, 2020
ROW/Utilities	April 1, 2020
Final Check Complete	March 20, 2020
PSE Submitted	March 20, 2020
Bid Letting	April 27, 2020
Begin Construction	June 1, 2020
End Construction	August 14, 2020

2. Describe any known KDOT or other projects that may need coordination:

The City of Ellsworth was awarded KDOT CCLIP funds to construct turn lanes along K-156 at the 8th Street intersection. This project (27 KA-4763-01) is scheduled to be let to bids in November 2019 and constructed in spring or summer of 2020. It is desired to coordinate the 8th Street Geometric Improvement project with the CCLIP project as 8th Street will be closed during part of the construction on K-156.

3. Have any KDOT staff been involved with the project? Yes ☒ No ☐

Name: Karlton Place
Title: District 2, Area 4 Engineer
Address: 202 W. 15th, Ellsworth, KS 67439
Phone: 785-472-4447
Email: karlton.place@ks.gov

Kansas
Department of Transportation

KDOT Cost Share Program

Application Form – September 2019

F. STATEMENT of INTENT

Note: The authorized person for the application must read, agree, and sign the statement below for this to be considered an official application.

As the Project Sponsor, or as an authorized representative of the Project Sponsor, I hereby submit this Application to the KDOT Cost Share Program. I represent that the information and financial data contained herein and attached hereto are true and correct to the best of my knowledge. I understand that the following conditions apply to this Application:

- Additional information may be requested;
- I authorize the Kansas Department of Transportation to independently verify any information contained in this Application; and
- Acceptance and consideration of this Application does not constitute commitment for financial assistance by the State of Kansas.

I assure that this project will be constructed in accordance with the KDOT Cost Share Program application and agreement and all applicable Kansas laws.

I assure that all work performed, and all material furnished for the project shall be in reasonable conformity with the plans, specifications, and any authorized revisions thereto, which have been approved by the designer of the approved projects.

If the project is approved, I will provide written assurance that:

1. The project will be designed by a licensed professional engineer.
2. All revisions and/or deviations from the plans and specifications will be approved by the project's designer.
3. The project will be inspected by a certified inspector when the project is open to unrestricted traffic/access and at the time of final acceptance.

Signature: Scott Moore

Printed Name: Scott Moore

Title: City Administrator

Date: October 4, 2019

G. APPLICATION SUBMISSION

All 2019 KDOT Cost Share Program applications and attachments must be submitted as a single PDF document. Please submit your signed and completed application packet by October 11, 2019 to be considered for October 2019.

Label your file as "(Name of Applicant)_CostShareApplication.pdf" and submit via email to Lindsey.Douglas@ks.gov with the subject line "(Name of Applicant): Cost Share Application"

Ellsworth
8th St Imp Location Map
K-156 to Charles St.
Legend
Feature 1
Grant D. Gwinner, OD
Hoffman Auto Sales
Smoky Hill Baptist Church
5,870 Square Yards
Concrete/Asphalt Pavement, Curb and Gutter, Storm Sewer Drainage
$742,600 Construction Cost
Cemetery
Carrico
Great Plains
Kunkle Dr
E 11th St
E 10th St
E 8th St
Elizabeth Dr
Stelling St
Charles St
Elizabeth St
Webb St
Paul Ln
Paul St
N Evans St
156
Google earth
© 2016 Google
KIRKHAM MICHAEL
N
1000 ft

WILSON
&COMPANY
1700 East Iron Ave.
Salina, KS 67401
785-827-0433 phone
785-827-5949 fax

October 7, 2019

Dan Clair
Public Water Supply Section
Bureau of Water
1000 SW Jackson, Suite 420
Topeka, KS 66612-1367

Re: Technical Specifications and Drawings for Review & Approval
Water Supply System Improvements
PWS Well No. 9 Replacement
City of Ellsworth, Kansas
WCI File: 19-600-503-01/01/8670/8600

Dear Mr. Clair:

As you are aware, the City of Ellsworth recently lost water supply production capabilities due to the collapsing of the casing at PWS Well No. 9. The City is attempting to get this critical water supply well back into operation as soon as possible. The City's selected water well contractor is ready to mobilize upon your agency's concurrence with the enclosed submittal.

Enclosed for your review and approval are the Technical Specifications and Drawings for the Water Supply System Improvements-PWS Well No. 9 Replacement project referenced above. Also enclosed are two additional technical specification fly sheets and drawing cover sheets. Upon approval of the attached documents, please return each of the sheets to Wilson & Company with the appropriate stamp of approval. A "Public Water Supply Permit Application" associated with the proposed improvements is also included in this submittal.

If you have any questions or comments, please contact me in the office at 785-827-0433 or by email at doug.goetz@wilsonco.com.

Thank you!

WILSON & COMPANY

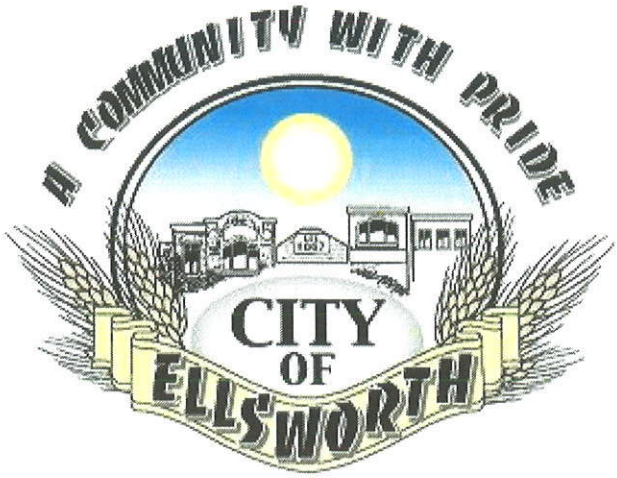
Doug Goetz
Project Manager

Enclosure

Cc: Scott Moore, City of Ellsworth (via email)

M:\MSD\19-600-503-01\1_Project_Info\Correspondence\Data Out\20191007ltr_KDHE.docx

HIGHER Relationships
discipline | intensity | collaboration
shared ownership | solutions



For Your Info (FYI) Items:

The family of
Irene Pacey
acknowledges with deep
appreciation your kind expression
of sympathy

City of Ellsworth -

Thank you for the memorial donation you left in my Grandma's name. Serving on City Council was something she was proud to have done. Thank you for your kindness. -Jessica Neeland

Larry Pacey Nichole Mullenix and family

Benesch Engineering
FY20 Ellsworth Airport Runway & Parallel Taxiway Project
Weekly Status Update

WEEKLY PROJECT UPDATE FOR ELLSWORTH MUNICIPAL AIRPORT RUNWAY RECONSTRUCTION	DATE:	September, 29 2019
ITEMS THAT NEED ADDRESSED		
FAA/Ellsworth - Prepare for quick turnaround review of October 11th submittal package		
WHAT DID WE ACCOMPLISH THIS WEEK		
Working to finalize and QC CSPP and Engineer's Design Report for Submittal on 10/11		
Work on 30% Plans to submit with preliminary submittal package		
FAA Approved AGIS SOW		
Acquired All Aerial Imagery (still waiting on ground work to be completed)		
WHAT DO WE PLAN TO ACCOMPLISH NEXT WEEK		
Continue Work on Preliminary Plans		
Continue Work on Preliminary Design		
Continue Work on CSPP & Engineers Design Report		
Continue Work on CSPP & Engineers Design Report		
Complete Aeronautical Field Survey Ground Control Work		
SCHEDULE (ESTIMATED)		
~~Notice To Proceed: July 22 - COMPLETE~~		
~~AGIS Registration & Project Setup: August 7 COMPLETE~~		
~~Geotechnical Drilling: August 9 COMPLETE~~		
~~Topo Survey Field Work: August 16~~		
~~Complete Topo Survey Base File COMPLETE~~		
Pre-Construction Aeronautical Survey & Imagery: October 1		
Draft Geotechnical Report: October 11		
Preliminary Design Package Submittal: October 11		
AGIS Imagery Report Submittal: December 13		
100% Design Package Submittal: February 14		

Benesch Engineering
FY20 Ellsworth Airport Runway & Parallel Taxiway Project
Weekly Status Update

WEEKLY PROJECT UPDATE FOR ELLSWORTH MUNICIPAL AIRPORT RUNWAY RECONSTRUCTION	DATE:	September, 29 2019
ITEMS THAT NEED ADDRESSED		
Design Procedure Development Survey Submittal: March 13		
Bid Package Complete/Advertise For Bids: March 16		
Bid Opening: April 15		
Contract Award (City Council): April 22		
Submit FAA Grant Application Package: NLT May 1		
AGIS Design Procedure Development Approved: May 13		

CITY OF ELLSWORTH WEEKLY UPDATE FOR CITY COUNCIL NEWS LETTER

DEPARTMENT: GOLF COURSE

WEEK OF September 15 thru September 21

TASK		SU 15	MO 16	TU 17	WE 18	TH 19	FR 20	SA 21
MOWING	GREENS	X		X	X	X	X	X
	TEES/COLLARS		X			X		
	FAIRWAYS		X			X		
	ROUGH		X			X	X	
	GRASS BUNKERS							
	~~GRAVEL BARGE~~ 1st Cut						X	
SPRAYING	GREENS						X	
	TEES/FAIRWAYS							
	OTHER							
MISC.	CUT PINS						X	
	WEED EAT							
	IRRIGATION WORK		X	X	X	X	X	
	POND WORK		X	X	X	X	X	
	~~PICK UP RANGEBALLS~~							
	TRIM TREES			X	X	X	X	
	EMPTY TRASH/FILL WASHERS						X	
	WORK BUNKERS				X			

ADDITIONAL WORK

SUNDAY	
MONDAY	
TUESDAY	Overseed 1st cut Overseed Collars
WEDNESDAY	
THURSDAY	Cart Path Repair
FRIDAY	Bearcat Cleanup here Cart Path Repair
SATURDAY	

CITY OF ELLSWORTH WEEKLY UPDATE FOR CITY COUNCIL NEWS LETTER

DEPARTMENT: GOLF COURSE

WEEK OF September 22 thru September 28

TASK		SU	MO	TU	WE	TH	FR	SA
MOWING	GREENS	X						
	TEES/COLLARS		X			X		
	FAIRWAYS			X		X		
	ROUGH		X			X	X	
	GRASS BUNKERS				X			
	~~GRAVEL PARGE~~ 1st Cut				X			
SPRAYING	GREENS		X					
	TEES/FAIRWAYS							
	OTHER							
MISC.	CUT PINS				X			
	WEED EAT				X			
	IRRIGATION WORK		X	X	X	X		
	POND WORK		X	X	X	X		
	~~PICK UP RANGE BALLS~~							
	TRIM TREES		X	X	X			
	EMPTY TRASH/FILL WASHERS		X				X	
	WORK BUNKERS							

ADDITIONAL WORK

SUNDAY	
MONDAY	Cart Paths Powered Aerate Greens
TUESDAY	Verticut, Overseed, Topdress, Roll Greens Relevel center #5 green
WEDNESDAY	Seeded around new paths
THURSDAY	
FRIDAY	Jeff Gone Pm Patrick Gone Jeff Gone
SATURDAY	

CITY OF ELLSWORTH WEEKLY UPDATE FOR CITY COUNCIL NEWS LETTER

DEPARTMENT: GOLF COURSE

WEEK OF September 29 thru October 5th

TASK		SU 29	MO 30	TU 10/1	WE 2	TH 3	FR 4	SA 5
MOWING	GREENS		X		X			X
	TEES/COLLARS		X			X		
	FAIRWAYS		X			X		
	ROUGH		X		X	X		
	GRASS BUNKERS		X					
	~~CUTTING HEADS~~ 1st Cut		X					
SPRAYING	GREENS							
	TEES/FAIRWAYS Granules			X				
	OTHER							
MISC.	CUT PINS					X		
	WEED EAT			X				
	IRRIGATION WORK			X				
	POND WORK							
	~~PICK UP RANGEBALLS~~							
	TRIM TREES							
	EMPTY TRASH/FILL WASHERS		X			X		
	WORK BUNKERS						X	

ADDITIONAL WORK

SUNDAY	
MONDAY	
TUESDAY	Backlap Mowers Repair Irrigation Valve
WEDNESDAY	Repair Greens Mower Reel Backlap Mowers
THURSDAY	Help Street Dept Spray Trees
FRIDAY	
SATURDAY	

CITY OF ELLSWORTH WEEKLY UPDATE FOR CITY COUNCIL NEWS LETTER

Department: INMATE DETAIL

WEEK OF 9-15 - 9-21-19

TASK		SU	MO	TU	WE	TH	FR	SA
GENERAL	Empty Trash on Douglas Avenue		X	X	X	X	X	
	Clean Restrooms at Parks		X	X	X	X	X	
	Clean Pins at Animal Shelter							
	Water Trees, Bushes & Flowers							
MOWING & TRIMMING	Krizek Park			X	X			
	Priesker Park			X				
	Old County Jail & Fire Station		X					
	City Hall			X				
	Triangles on 8th Street/Douglas Ave							
	City Side E. No. Main Street Ditch							
	Blake & N. Main Street							
	Museum & CowTown Plaza							
	Swimming Pool							
	Water Tower & Guard Rails by GC							
	East & West Cemetery							
	Cashco Ditch		X					
	North Douglas and Hwy 14							
	City Shop & Fence							
	Rodeo Grounds & 4-H Barn					X		
	Rec Center & Shop							
	Guard Rails & Slopes at River Bridge				X			
	Scout Cabin							
	Evans Street Curb & Signs						X	
	8th Street Ball Field							
	Animal Shelter							

ADDITIONAL WORK

SUNDAY	
MONDAY	move cargos & mushroom for Ronnie mowed & trimmed north of Plotts.
TUESDAY	
WEDNESDAY	pool parts
THURSDAY	cleaned truck, trimmed trees on Douglas, emptied & relined all the trash cans we do,
FRIDAY	trimming west st ditch, cashco,
SATURDAY	

CITY OF ELLSWORTH WEEKLY UPDATE FOR CITY COUNCIL NEWS LETTER

Department: INMATE DETAIL

WEEK OF 9-22 - 9-28-19

TASK		SU	MO	TU	WE	TH	FR	SA
GENERAL	Empty Trash on Douglas Avenue		X	X				
	Clean Restrooms at Parks		X	X				
	Clean Pins at Animal Shelter							
	Water Trees, Bushes & Flowers							
MOWING & TRIMMING	Krizek Park							
	Priesker Park							
	Old County Jail & Fire Station							
	City Hall							
	Triangles on 8th Street/Douglas Ave			X				
	City Side E. No. Main Street Ditch							
	Blake & N. Main Street							
	Museum & CowTown Plaza		X					
	Swimming Pool			X				
	Water Tower & Guard Rails by GC							
	East & West Cemetery							
	Cashco Ditch							
	North Douglas and Hwy 14		X					
	City Shop & Fence							
	Rodeo Grounds & 4-H Barn							
	Rec Center & Shop			X				
	Guard Rails & Slopes at River Bridge							
	Scout Cabin							
	Evans Street Curb & Signs							
	8th Street Ball Field		X					
	Animal Shelter		X					

ADDITIONAL WORK

SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

City of Ellsworth Weekly Update For City Council Newsletter

Department: **Recreation**

Week of: September 15-21

TASK		SUN	MON	TUE	WED	THU	FRI	S
GENERAL	Administrative		X	X	X	X	X	
	Recreational Programming							
	City Hall		X	X	X	X	X	
	Gymnasium							
	- Volleyball	X	X	X	X	X	X	
	- Basketball							
	- Open Gym							
RECREATIONAL ACTIVITIES	**Basement**							
	- Dance		X	X		X		
	- Tumbling		X	X		X		
	- Zumba				X			
	Armory / Baseball Fields / Parks							
	- Safety Meeting							
	- Building / Field Maintenance		X		X			
	- 4-H Kstate Extenstion Activities							
	- USD 327 Activities		X	X	X	X	X	
	- Flag Football			X		X		X
	- Soccer							
	- Tee Ball							
	- Rec Baseball / Softball / Tournaments							
	Swimming Pool							
	- Safety Meeting							
	- Pool / Park Maintenance		X		X			
	- Chlorine / Chemical Check							
	- Swimming Lessons							
	- Aqua size Sessions							
	- Special Event Request							

MISCELLANEOUS

Additional Work Request

Sunday - VB Practices

Monday - Pool Maintenance, Paint

Tuesday - Mowed; Pool Maintenance

Wednesday - Mowed; Covered Pool

Thursday - Weedcat Marked FB Field Field Maintenance

Friday - Bearcats Give Back Day; Pool & Kruzek Park

Saturday - Flag FB

City of Ellsworth Weekly Update For City Council Newsletter

Department: **Recreation**

Week of: Sept 22 - 28

TASK		SUN	MON	TUE	WED	THU	FRI	S
GENERAL	Administrative	X	X	X	X	X	X	
	Recreational Programming	X	X	X	X	X	X	X
	City Hall	X	X	X	X	X	X	X
	Gymnasium							
	- Volleyball	X	X					
	- Basketball							
	- Open Gym		X	X	X	X	X	
RECREATIONAL ACTIVITIES	**Basement**							
	- Dance	X	X	X		X		
	- Tumbling	X	X	X		X		
	- Zumba				X			X
	Armory / Baseball Fields / Parks							
	- Safety Meeting							
	- Building / Field Maintenance	X		X		X		
	- 4-H Kstate Extenstion Activities							
	- USD 327 Activities	X	X	X	X	X	X	X
	- Flag Football			X		X		
	- Soccer							
	- Tee Ball							
	- Rec Baseball / Softball / Tournaments							
	Swimming Pool							
	- Safety Meeting							
	- Pool / Park Maintenance		X		X		X	
	- Chlorine / Chemical Check							
	- Swimming Lessons							
	- Aqua size Sessions							
	- Special Event Request							

MISCELLANEOUS

Additional Work Request

Sunday
Monday - Marked Ball Fields for FFA Tournament ; V-Ball ha
Tuesday - Painted Batting Cage and sign at Parks
Wednesday - Paint signs & Scrap signs
Thursday - Painted Park Signs
Friday - " " " and Marked FB Field
Saturday - " " " & Batting Cage
- Flag FB

City of Ellsworth Weekly Update For City Council Newsletter

Department: **Recreation**

Week of: Sept 30 - Oct 5

TASK		SUN	MON	TUE	WED	THU	FRI	SA
			X	X	X	X	X	
GENERAL	Administrative							
	Recreational Programming	X	X	X	V	V	V	X
	City Hall	X	X	V	X	V	X	X
	Gymnasium							
	- Volleyball	X	X					
	- Basketball							
	- Open Gym							
RECREATIONAL ACTIVITIES	**Basement**							
	- Dance	\	X	X		X		
	- Tumbling		X	V		X		
	- Zumba				X			X
	Armory / Baseball Fields / Parks							
	- Safety Meeting							
	- Building / Field Maintenance		X	X	X	V	V	V
	- 4-H Kstate Extenstion Activities							
	- USD 327 Activities		X	X	V	V	V	
	- Flag Football			X		X		X
	- Soccer							
	- Tee Ball							
	- Rec Baseball / Softball / Tournaments							
	Swimming Pool							
	- Safety Meeting							
	- Pool / Park Maintenance		X		X		X	
	- Chlorine / Chemical Check							
	- Swimming Lessons							
	- Aqua size Sessions							
	- Special Event Request							

MISCELLANEOUS

Additional Work Request

Sunday -
Monday - Mowed
Tuesday - Painted Batting Cage
Wednesday - Paint trash Cans
Thursday - Paint trash Cans
Friday - " " "
Saturday -

CITY OF ELLSWORTH WEEKLY UPDATE FOR CITY COUNCIL NEWS LETTER

Department: STREET

WEEK OF 9/15/19 - 9/21/19

TASK		SU	MO	TU	WE	TH	FR	SA
MOWING	Right of Ways		X	X	X			
	Ditches				X	X	X	
	Cemeteries							
	Parks					X		
	CCC Center			X				
GENERAL	Work on Equipment			X				
	Snow Removal							
	Spread Salt/Sand							
	Durapatch				X		X	
	Repair Roadways		X	X			X	
	Repair Curb & Gutter							
	Sweep Streets							
	Dig Grave(s)							
	Cover Grave(s)							
	Trim Trees							
	Grade Streets/Alleys							
MISC.	spray mosquitoes				X	X	X	

ADDITIONAL WORK

SUNDAY	
MONDAY	
TUESDAY	
WEDNESDAY	
THURSDAY	
FRIDAY	Traffic control for Homecoming parade
SATURDAY	

CITY OF ELLSWORTH WEEKLY UPDATE FOR CITY COUNCIL NEWS LETTER

Department: STREET

WEEK OF 9/22/19 - 9/28/19

TASK		SU	MO	TU	WE	TH	FR	SA
MOWING	Right of Ways		X		X	X		
	Ditches						X	
	Cemeteries							
	Parks							
	rec center						X	
GENERAL	Work on Equipment		X		X		X	
	Snow Removal							
	Spread Salt/Sand							
	Durapatch		X		X	X		
	Repair Roadways			X	X	X		
	Repair Curb & Gutter							
	Sweep Streets						X	
	Dig Grave(s)						X	X
	Cover Grave(s)							
	Trim Trees							
	Grade Streets/Alleys						X	
MISC. weed cut and water at cemetery					X			

ADDITIONAL WORK

SUNDAY

MONDAY

TUESDAY

WEDNESDAY

water plants downtown

THURSDAY

FRIDAY

SATURDAY

CITY OF ELLSWORTH WEEKLY UPDATE FOR CITY COUNCIL NEWS LETTER

Department: STREET

WEEK OF 9/29/19 - 10/5/19

TASK		SU	MO	TU	WE	TH	FR	SA
MOWING	Right of Ways		X	X				
	Ditches			X				
	Cemeteries							
	Parks		X					
GENERAL	Work on Equipment		X	X	X		X	
	Snow Removal							
	Spread Salt/Sand							
	Durapatch							
	Repair Roadways							
	Repair Curb & Gutter							
	Sweep Streets	X	X	X				
	Dig Grave(s)							
	Cover Grave(s)							
	Trim Trees							
	Grade Streets/Alleys		X		X	X		
	clean storm drains					X		
MISC.								

ADDITIONAL WORK

SUNDAY
MONDAY
TUESDAY
WEDNESDAY
THURSDAY
FRIDAY
SATURDAY

CITY OF ELLSWORTH WEEKLY UPDATE FOR CITY COUNCIL NEWS LETTER

Department: Water/Sewer

WEEK OF 15 21

TASK		SU	MO	TU	WE	TH	FR	SA
Water Plant	Operation	✓	✓	✓	✓	✓	✓	✓
	Maintenance/Repairs							
Lift Stations	Daily Check	✓	✓	✓	✓	✓	✓	✓
	Maintenance/Repairs							
Ponds	Daily Check	✓	✓	✓	✓	✓	✓	✓
	Maintenance/Repairs							

Additional Tasks	
15 Sunday	Reg water Sewer maint OPP's
16 Monday	Hot Tap In value @ prison x2
	Leak on 8th street East of Colorado
	2 - service calls & Locates. 4 man crew.
17 Tuesday	ECF By Pass Jerry Joe, Ralph D. Core cut's.
	Leak Bore on 8th street.
	2 Locate's. Meeting with KDHE
18 Wednesday	Drain pool Tower. Help Cover/
	Tear down pool for winter. finish Repair's
	8th street Leak. Installed new Lift station
	Pipe Install ECF. [redacted]
19 Thursday	Install hydrant 10th & Charles
	Spent 4 hrs Running Valves To get
	hydrant Shut[redacted] Down.
20 Friday	Ball feild Leak.
	2nd & Douglas Leak
	Rebuild fire hydrant 2nd @ Kansas
21 Saturday	Reg water sewer opp's.
	Call out Ball feild no water.

CITY OF ELLSWORTH WEEKLY UPDATE FOR CITY COUNCIL NEWS LETTER

Department: Water/Sewer

WEEK OF 9-29-19 10-5-19

TASK		SU	MO	TU	WE	TH	FR	SA
Water Plant	Operation	✓	✓	✓	✓	✓	✓	✓
	Maintenance/Repairs							
Lift Stations	Daily Check	✓	✓	✓	✓	✓	✓	✓
	Maintenance/Repairs							
Ponds	Daily Check	✓	✓	✓	✓	✓	✓	✓
	Maintenance/Repairs							

Additional Tasks	
Sunday	Reg Water Sewer Maint Operation.
	Call out Poss Leak 9th & State.
	Adam advised it was a spring.
Monday	ADD 3000 gall water To Carrico Lift station.
	Final Install meter's Cple by hospital.
	Inspect Water Sewer Install Church
	with Sm.
Tuesday	Ecf Bypass / Lagoon pond's Trim
	Brush & weed's. ORder Rock.
Wednesday	Clear brush & weed's @ Lagoon.
	RALPH D. Cut Coverat @ Ecf.
	Install meter Can @ ecf / Dirt WORK.
Thursday	Joe / Jerry To KC MO To PICK up
	Truck. Crew To Lagoon's weed's
	& Brush.
Friday	Joe off, Cleand Shop - Installed
	Lights Nw Truck.
Saturday	Reg Water Sewer maint.
	Drained Pool Tower

CITY OF ELLSWORTH WEEKLY UPDATE FOR CITY COUNCIL NEWS LETTER

Department: Water/sewer

WEEK OF 9-22-19 TO 9-28-19

TASK		SU	MO	TU	WE	TH	FR	SA
Water Plant	Operation	✓	✓	✓	✓	✓	✓	✓
	Maintenance/Repairs							
Lift Stations	Daily Check	✓	✓	✓	✓	✓	✓	✓
	Maintenance/Repairs							
Ponds	Daily Check	✓	✓	✓	✓	✓	✓	✓
	Maintenance/Repairs							

Additional Tasks	
22 Sunday	Reg Water Sewer Maint OP.
23 Monday	Locate Sewer Man hole on fairbanks — 2 man crew
	Back fill 2nd E Douglas.
24 Tuesday	Pour Cement 2nd and Douglas.
	Patch Leak/Road @ South Ball park.
	Climb East Tower for Light Repair
	& Install of wifi Trans. 3hrs Prison By Passvalve.
25 Wednesday	Hawkin's Chemical Company here
	To Set up Sewer Chem feed.
	Shut off's X 12 4 Locates
26 Thursday	ECF. Dirt work.
	Kunkle lift station Dirt work
	mow @ Pond's.
27 Friday	0521 Call out from ECF Poss leak on
	North Tower. Joe @ McPherson sewer Class.
	Repaired sewer chain. Worked on Kunkle
	Lift station seal.
28 Saturday	Reg Water Sewer maint.